



Government College Hansi

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INTERNAL QUALITY ASSURANCE CELL

Order No.: 611

Dated.: 18.08.2021

As per the recommendations of the IQAC meeting 1 held on 17.08.2021 in the college for the Reformulation of IQAC, the following shall be the part of IQAC, Govt. College, Hansi for the session 2021-22.

- I. Dr. Ram Partap, Principal & Chairperson
- II. Dr. Raj Kumar, Convener
- III. Sh. Vijay Kumar Yadav, Member
- IV. Sh. Shiv Kumar, Member
- V. Dr. Ekta, Member
- VI. Ms. Aakanksha, Member
- VII. Mr. Dharamvir, Member
- VIII. Sh. Bhim Singh, Retd. Principal as a stakeholder, Member
- IX. Smt. Renu Khurana, Retd. Associate Professor as a stakeholder, Member
- X. Sh. Paramjeet Singh, Chartered Accountant & Alumni, Member
- XI. Sh. Gaurav Punia, Alumni, Member
- XII. Sh. Sunny Chauhan, Alumni, Member
- XIII. Sh. Rajesh Kumar, Alumni, Member
- XIV. Sh. Parveen Kumar, Alumni
- XV. Mr. Rahul, Student B.Sc. III, Member
- XVI. Ms. Pratibha Jangra, Student B.Sc. III, Member
- XVII. Mr. Vishal, Student, B.A. III, Member
- XVIII. Mr. Govind, Student, BA III, Member
- XIX. Mr. Vikas Garg, Student, B.Com. III, Member
- XX. Ms. Kaushalaya, Student, M. Com. II, Member
- XXI. Ms. Yashika Dhara, Student, B. Com. II, Member

IQAC Co-ordinator

IQAC Coordinator
Govt. College Hansi

Principal & Chairperson IQAC
GC Hansi

PRINCIPAL
GOVT. COLLEGE
HANSI



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Minutes of the IQAC Meeting 1 (2021-22)

A meeting of IQAC was held on dated 17.08.2021. The following were present in the meeting:

1. Dr. Raj Kumar, Convener

[Signature]
17/8/21

2. Sh. Vijay Kumar Yadav, Member

[Signature]

3. Sh. Shiv Kumar, Member

[Signature]

4. Dr. Ekta, Member

[Signature]

5. Ms. Aakanksha, Member

[Signature]

6. Sh. Dharmvir, Member

[Signature]

The points discussed in the meeting include:

1. As per the recommendation of Chairperson IQAC, two new members were added to the IQAC for the session 2021-22:

- Dr. Ekta, Member
- Sh. Dharmvir, Member

It was decided to reconstitute the IQAC for the session 2021-22.

- It was decided to regularly maintain the minutes of the meeting for all the proceedings of the IQAC. Duty assigned to Mr. Shiv Kumar, Member IQAC. The Minutes for the session 2020-21 will be uploaded to the College Website. Duty was assigned to Mr. Dharmvir.
- AQAR for the session 2020-21 will be prepared in a time bound manner. Firstly, relevant data will be collected from the concerned persons within one month period. The duty of data collection was assigned to Dr. Ekta, Member IQAC.
- Feedback from the stakeholders will be collected online for the session 2020-21. Process of the feedback will be started immediately, and it should be completed before September 2021. Duty for this task was assigned to Mr. Shiv Kumar, Member IQAC and Mr. Vijay Kumar Yadav, Member IQAC. They were directed to organize a one day workshop of faculty members highlighting the feedback process in detail.



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5. API Performae of Ms. Anju Jain, Assistant Professor of Computer Science and Mr. Sandeep Kumar, Assistant Professor of Mathematics for the session 2020-21 were received for verification. The same were verified and finalized in the meeting.
6. Future Plan of Action will be prepared for the session 2021-22. Duty was assigned to Mr. Dharmvir, Member IQAC up to 6th September 2021.
7. IQAC e-mail including Google Drive will be monitored and updated regularly and put up for necessary action thereon. Duty was assigned to Mr. Shiv Kumar, Member IQAC.
8. Photography in-charge was instructed to synchronize the photographs regularly with the IQAC Google Drive. Task was assigned to Sh. Vijay Kumar Yadav, Convenor Photography and Member IQAC.
9. It was decided to organize COVID-19 vaccination camp in the college for students and staff in the month of August 2021.

IQAC Coordinator

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Govt. College Hansi

Principal & Chairperson IQAC
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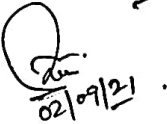



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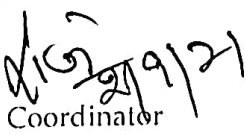
Minutes of the IQAC Meeting 2 (2021-22)


A meeting of IQAC was held on dated 02.09.2021. The following were present in the meeting:

1. Dr. Raj Kumar, Convener 
2. Sh. Vijay Kumar Yadav, Member 
3. Sh. Shiv Kumar, Member 
02/09/21
4. Dr. Ekta, Member 
5. Ms. Aakanksha, Member 
6. Sh. Dharmvir, Member 

The points discussed in the meeting include:

1. API Performa of Dr. Rajni Saini (Assistant Professor of Physical Education), Dr. Kapil Kumar (Assistant Professor of Computer Science), Mrs. Poonam Narwal (Assistant Professor of Computer Science), Mr. Surender Kumar (Assistant Professor of Commerce), Mrs. Priyanka (Assistant Professor of Computer Science), Dr. Suman Malik (Assistant Professor of Computer Science) for the session 2020-21 were received for verification. The same were verified and finalized in the meeting.
2. It was decided to exempt those regular teachers from college duties (except for teaching work) if any Major/Minor Research project is awarded (as Principal Investigator) to them. Exemption of 2 years / 1 year will be given for Major/Minor Research Projects respectively. A separate Research Room/Lab will be provided to the concerned for the specified period.
3. It was decided to organize a health checkup camp of girl students with the coordination of NSS and Women Cell in the session 2021-22 as soon as the COVID situation becomes normal.


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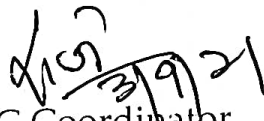
IQAC Circular


No. 780.....

Dated: 3/09/2021

Subject: Incentive for Regular Teachers who Undertake Research Projects

It has been decided by the IQAC in its meeting on 2nd September 2021 that the regular teachers of the college will be exempted from college duties (except for teaching work) if any Major/Minor Research project is awarded (as Principal Investigator) to them. Exemption of 2 years / 1 year will be given for Major/Minor Research Projects respectively. A separate Research Room/Lab will be provided to the concerned teacher for the specified period.


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Principal-cum-Chairperson IQAC
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Minutes of the IQAC Meeting 3 (2021-22)

A meeting of IQAC was held on dated 04-12-2021. The following were present in the meeting:

1. Dr. Raj Kumar, Convener

[Signature]
4/12/21

2. Sh. Vijay Kumar Yadav, Member

[Signature]
04/12/21

3. Sh. Shiv Kumar, Member

[Signature]
04/12/2021

4. Dr. Ekta, Member

[Signature]
4/12/21

5. Ms. Aakanksha, Member

[Signature]
4/12/21

6. Sh. Dharmvir, Member

[Signature]
04/12/21

The points discussed in the meeting include:

1. Following API Performa were received for verification:

- Dharmvir, Assistant Professor of Geography (Session 2019-20 & 2020-21)
- Shiv Kumar, Assistant Professor of Commerce (Session 2020-21)
- Ajmer Singh, Assistant Professor of Commerce (Session 2020-21)
- Anil Kumar, Assistant Professor of Commerce (Session 2020-21)
- Bhateri, Assistant Professor of Economics (Session 2020-21)
- Renu Rani, Assistant Professor of Chemistry (Session 2020-21)

The same were verified and finalized in the meeting.

- The progress of AQAR was reviewed and found that the AQAR for 202-21 would be submitted after the declaration of results for the session 2020-21.
- Feedback of college students and their parents for the session 2020-21 has been received and same will be analyzed for updation on web-portal of the college. The task was assigned to Sh. Shiv Kumar, member IQAC.
- Feedback from Teachers and Alumni for the session 2020-21 will be collected in the month of December 2021.
- To collect the placement data from students a robust system may be devised which includes students' felicitation through Social Media, Wall of Fame, and Cash prizes in the Annual Prize Distribution Function. The data of such students will be collected



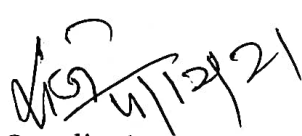
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through Google Forms. Student progression data will also be collected and maintained through google forms.

6. Efforts will be done to make Fire Fighting system fully functional as soon as possible. The task was assigned to Sh. Kishan Pal, Associate Professor.
7. It was decided to complete the annual university inspection to get the temporary affiliation of courses for the session 2021-22. The task was assigned to Mrs. Santosh Devi, Assistant Professor.
8. It was decided to organize COVID vaccination camps in the college at regular intervals. The task was assigned to Sh. Ajmer Singh, Assistant Professor.
9. At least two State Level/Inter College Games may be organized by the college in the session 2021-22. The task was assigned to Dr. Rajni Saini, Assistant Professor.
10. Activities specific to Gender Sensitization may be organized regularly in the college. Task was assigned to Ms. Bhateri, Assistant Professor.
11. A one-day Orientation programme was organized by the IQAC on 12th Nov 2021 for the new entrants. Sh. Dharmvir was given the responsibility to prepare a report of this programme.
12. Days of National/International importance may be celebrated in the college with the active participation of students and teachers. Responsibility was given to the concerned activity in-charges.


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Minutes of the IQAC Meeting 4 (2021-22)

A meeting of IQAC was held on dated 04.01.2022. The following were present in the meeting:

1. Dr. Raj Kumar, Convener *Raj Kumar*
2. Sh. Vijay Kumar Yadav, Member *Vijay Kumar*
3. Sh. Shiv Kumar, Member *Shiv Kumar*
4. Dr. Ekta, Member *Ekta*
5. Ms. Aakanksha, Member *Aakanksha*
6. Sh. Dharmvir, Member *Dharmvir*

The points discussed in the meeting include:

1. API Proforma's of Mrs. Santosh Devi Assistant Professor of Mathematics for the session 2019-20 and 2020-21 were received and same were finalized in the meeting.
2. It was decided to collect the Hard copies of certificates of OC/RC/FDP etc. attended by the regular teachers up to 31.12.2021. The task was assigned to Mrs. Aakanksha.
3. It was decided to collect the Hard copies of certificates of OC/RC/FDP etc. attended by the Extension Lecturers for 2020-21 and 2021-22 up to 31.12.2021. The task was assigned to Mrs. Aakanksha.
4. Due to sudden surge in COVID cases in Jan 2022, the college has been closed for the students, it was decided to finalise a schedule and conduct on-line classes/quiz/test/assignments till the re-opening of off-line classes.
5. It was decided to ensure full vaccination of college staff and efforts should be made to vaccinate the students as earliest as possible. The task was assigned to Sh. Ajmer Singh.
6. The data collection for AQAR 2020-21 has completed, it was decided to submit the AQAR 2020-21 on NAAC portal latest up to 15.01.2022. The task was assigned to Dr. Ekta and Sh. Shiv Kumar.
7. Feedback from 3 stakeholders has been collected and analysed. Action taken report was finalised.

[Signature]
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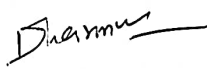
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Minutes of the IQAC Meeting 5 (2021-22)


A meeting of IQAC was held on dated 27-01-2022. The following were present in the meeting:

1. Dr. Raj Kumar, Convener/Coordinator 
2. Sh. Vijay Kumar Yadav, Member 
3. Sh. Shiv Kumar, Member 
4. Ms. Aakanksha, Member 
5. Sh. Dharmvir, Member 

The points discussed in the meeting include:

1. Due to the closure of colleges and Roster System of the teachers, the AQAR 2020-21 could not be fully prepared. It was decided to upload AQAR 2020-21 on NAAC portal latest up to 31-01-2022. The responsibility was given to Dr. Raj Kumar, IQAC coordinator.
2. Since Geotagged photos of the campus and different activities are demanded by the NAAC during preparation of AQAR and SSR, it was decided to organize a training programme of teaching staff on "How to Capture Geotagged Photographs" so that they can capture geotagged photos of various activities using android/ iPhone. The task was assigned to Sh. Shiv Kumar and Sh. Dharmvir.
3. Dr. Ekta, Assistant Professor of Psychology and member of IQAC has been transferred to Govt. College, Hisar. The IQAC acknowledged her valuable contribution in IQAC activities and wished her good luck and a congenial environment at the new college.


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