YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT COLLEGE HANSI
• Name of the Head of the institution	Dr. Ram Pratap
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01663259204
• Mobile no	9896133553
• Registered e-mail	govtcollegehansi@gmail.com
• Alternate e-mail	iqacgchansi@gmail.com
• Address	Govt College Hansi, Barwala Bye Pass Road, Jagdish Colony, Hansi Pin-125033
• City/Town	Hansi
• State/UT	Haryana
• Pin Code	125033
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Guru Jambheshwar University of Science & Technology**
• Name of the IQAC Coordinator	**Dr Raj Kumar**
• Phone No.	**01663259204**
• Alternate phone No.	**9466534624**
• Mobile	**9466534624**
• IQAC e-mail address	**iqacgchansi@gmail.com**
• Alternate Email address	**govtcollegehansi@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gchansi.ac.in/Data.aspx?Menu=2cT+ANJDwsc=&SubMenu=5uDhveJ32A8=
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://gchansi.ac.in/images/42/DownloadForms/Forms2306.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.5**	**2021**	**02/02/2021**	**01/02/2026**

6.Date of Establishment of IQAC	**15/10/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	`12`
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Completion of rainwater harvesting system`

`2. YouTube channel of the college was created "golden moments: GC Hansi" for the alumni of the college and the alumni were invited to share their experiences of the college through short videos.`

`3. Video conferencing room was created.`

`4. Completion of gymnasium hall`

`5. OPAC (online public access catalog) has been devised by the IQAC to felicitate the students to have easy access to all the books available in the college library`

`6. Conduct online classes during the COVID pandemic`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Gymnasium of the college must be fully equiped	Target achieved partially
To speed up the construction work of new building	Correspondence is going on and construction work is still not started
Easy access of all books available in the college library for students	OPAC (Online Public Access Catalogue) has been devised by the IQAC to facilitate the students to have easy access of all books available in the college library
Infrastructure required for online delivery of classes will be improved	A request has been initiated to DGHE for the purchase of IT equipment. Permission/grant is still awaited.
A YouTube channel of college will be created for alumni to share their experiences of the college through short videos.	YouTube channel of the college has been created naming
NAAC accreditation (2nd Cycle) will be completed.	NAAC accreditation process has been completed on 27th and 28 January 2021.o
One National seminar/workshop will organized immediately after the Covid-19 pandemic situation becomes normal.	Pandemic is still going on, hence any seminar/workshop could not be organized.
Video conference room must be fully equipped and must be operational.	All the necessary equipment have been installed in the video conference room and it is fully functional.
All the furniture must get repaired.	The furniture, which requires repair, has been repaired.,

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	**29/12/2021**

Extended Profile

1.Programme

1.1	**8**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File]

2.Student

2.1	**1948**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2	**436**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File]

2.3	**646**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File]

3.Academic	
3.1 Number of full time teachers during the year	**63**

File Description	Documents
Data Template	[View File](#)

| 3.2

 Number of sanctioned posts during the year | **45** |

File Description	Documents
Data Template	[View File](#)

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**31**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3653270.00**
4.3 Total number of computers on campus for academic purposes	**107**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is currently affiliated with Guru Jambheshwar University of Science and Technology, Hisar. As an affiliated college, it lacks the freedom to design the curriculum. But conscientious efforts have been done to create an academic environment that offers maximum opportunity for students to pursue courses that are interdisciplinary, complying with the rules of the Government of Haryana and the University. The Curriculum is designed by Guru Jambheshwar University of Science and Technology with the consultation of the Higher Education Department of Haryana. For

effective implementation of the curriculum, joint efforts are made by all faculty members, the head of the institute, and the students. At the beginning of the session, various committees are formed by the Principal. Some examples are as follows: A consolidated timetable of all faculties is framed by the timetable committee which is displayed on the notice board of college/departments and it is also uploaded on the college web portal for the convenience of the stakeholders. Regular meetings are convened of various committees to distribute the academic and extracurricular activities. Attendance Registers and the Lesson Plans of the teachers are regularly reviewed by the principal. Assignments, tests, and examinations are conducted strictly as per the academic calendar.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://gchansi.ac.in/DownloadForms

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college maintains transparency in the internal assessment system. Internal assessment marks of the students are displayed on the notice board. Periodic tests are conducted to verify the learning outcome of the students in a comprehensive approach. Group discussions, presentations, class seminars are being taken by the faculty members from time to time. This helps the students to fill their gaps in studies and also makes them mentally and psychologically proficient. The college follows an efficient approach to a continuous internal valuation system by conducting a variety of minor tests, assignments and case studies, etc.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://gchansi.ac.in/images/42/DownloadForms/Forms2306.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating	A. All of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

509

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment and Sustainability: The college offers value-added courses in environmental studies with the approach of sustainability covering the general understanding of renewable resources, factors of pollution and remedial measures, non-renewable resources, and their depletion with the objectives of environment conservation, sustainable use of natural resources and value of biodiversity. Business Ethics: At the postgraduate level, the college offers a professional ethics course entitled "Corporate Governance and Ethics" with the aim of a general understanding of ethics in business with the objective of inculcating human values like workplace ethics and marketing ethics. Special emphasis is laid on inculcating ethical practices and human values among the students by organizing various extra-curricular activities like Declamation, Nukkad Natak, Gender Sensitization program, Poster Making Competition on water conservation, Awareness programs on drug abuse, Blood Donation Camps, Cleanliness Drive, etc.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

126

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students	**B. Any 3 of the above**

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://gchansi.ac.in/images/42/DownloadForms/Forms2303.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://gchansi.ac.in/images/42/DownloadForms/Forms2303.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

779

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1310	

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College takes every possible measure to understand the needs and requirements of students having different potential and learning capabilities. At the commencement of the academic session, a two-day Orientation Programme is organized to make the students familiar with their course content, exam pattern and college environment. During the academic session, the students are assessed through class tests, assignments, group discussions and presentations. On the basis of their performance, an internal assessment is provided. The lectures are prepared in such a way that slow learners as well as advanced learners, both are fully facilitated. Advanced learners are encouraged and motivated to give demonstrations on specific topics to their fellow students. Besides, there the students are encouraged to participate in literary competitions such as Quizzes, Poetry, Declamation, PowerPoint Presentations and Science Exhibition. Extension lectures are organized on specific topics as per the need of the students which are beneficial for students to change the monotony of class lectures. Slow learners are encouraged to attend the Special/ Revision classes immediately before the commencement of semester exams. To boost the motivation level of the students, the advanced learners and toppers are honoured with cash prizes, College Colours and Roll of Honours in the Annual Prize Distribution Function of the college. All the students are assigned mentors and mentor classes are organized weekly in which the students are asked to share any difficulty faced by them in their teaching-learning process as well as other problems.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1948	63

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The vision of the college is to develop a holistic environment for the students and make the students so efficient that enables them to overcome their fears and face the challenges of society with confidence. Various efforts are made by the teaching staff to encourage participative and experimental learning. Problem Methodologies are employed to enhance the learning experiences of the students. New Teaching Aids like projectors smart boards, PowerPoint presentations are used to make the learning experimental and effective. Computer education has been made compulsory for all the students of the college not only to enhance their learning skills and to make learning experimental but to enhance their employability. The College has fully equipped laboratories of Physics, Chemistry, Mathematics, Computer, Geography and Psychology as per the requirement of curriculum. Students are encouraged to participate in Science exhibitions held at the college level, district level, and state level. Field visits/ Excursions are organized to connect the theoretical knowledge with the practical one. Interactive sessions are organized by the departments from time to time to make the students' learning more effective. Various departmental activities like quizzes, seminars are also organized with the objective to ensure the maximum participation of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers actively uses ICT enabled tools for effective teaching-learning process.

Google Class Room Whats app Telegram Moodle Google Meet You Tube LMS Quizzes Google forms Testmoz Kahoot OBS Zoom Camtesia

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

63

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

293

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A transparent system for Internal Evaluation is followed by the college which includes the internal assessment, behaviour of the students, presentation skills and knowledge level of the students. The criteria for Internal Assessment with weightage allotted to each component- Class Test, Assignments, Presentations and attendance are shared with the students in their induction programme and implemented with proper norms of the University. Students are informed from time to time about their attendance/ lecture shortage. The test and assignment marks are assessed objectively and also shown to the students. In case of grievances and discrepancies, students are given full freedom to contact their concerned teacher. The following criteria have been adopted by the college prescribed by the affiliating University:

Criteria for M.Com., B.C.A. and B.Sc. Honours Maths

Each paper has Maximum Marks of 100 in the ratio of 70% external and 30% internal, irrespective of the credits assigned to it. The grade awarded to a student in any particular course/paper will be based on the performance of the student in minor tests, attendance and co-curricular activities (assignment, viva-voce, lab. work, seminar, workshop, presentations, group discussions, quiz, etc.) and external major test (End Semester examination) conducted at the end of the semester. The distribution of the weightage of marks will be as under: Minor Tests 20% or 20 marks Attendance & Co-curricular Activities 10% or 10 marks (4 marks for attendance) Major Test/ End Semester Examinations. 70% or 70 marks

The distribution of marks for attendance and co-curricular activities are as under:

1.Attendance = 4 marks

Classification: 1.65% to 70% = 1 mark (b) 71% to 75% = 2 marks (c) 76%to 80% = 3 marks (d) 81% onwards% = 4 marks

1.Assignment/ Presentation = 4 Marks 2.Overall performance = 2 Marks

Criteria for B.Sc.-

The distribution of internal assessment marks (20) is based on the marks obtained by the student in one Minor test of 12 marks to be conducted preferably in the month of November for Odd Semester and in the month of April for Even Semester. A student is required to pass the individual paper with 35% marks overall including internal assessment based on the minor tests. He may not be given any additional chance for the minor tests. However, the student also needs to pass the external examination individually with 35% marks. There will be a maximum of 4 marks for attendance (1 mark for attendance of 71-75%, 2 marks for attendance of 76-80%, 3 marks for attendance of 81-85% and 4 marks for attendance above 85%.). The remaining 4 marks are for Extra-curricular activities including assignments. Criteria for B.A., B.Com. Each paper has a Maximum of 100 marks in the ratio of 80% external and 20% internal Assessment. Components of Internal Assessment (Breakdown of 20 marks)

(a) Class Test: 5 marks (b) Assignment: 5 marks (c) Participation in Class Discussions: 3 marks (d) Term Paper/written test/2nd assignment: 5 marks (e) Attendance: 2 marks*

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	http://www.gjust.ac.in/admin/policy/2016/calendar-vol-ii-ordinances_161216.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-designed mechanism to deal with examination-related grievances. The college has adopted a three-tier system to address the examination-related grievances of the students. Depending upon the nature of grievances, the three tiers include Department/faculty level, College administration level, and university administration level. The department-level grievances are related to their internal assessment marks in their Minor tests and assignments. Every teacher displays the marks of internal assessment on the notice board to have full transparency in the system and the students who are not satisfied with their marks given by the teachers are advised to contact their teacher in charge and resolve their problems. At the college level, a committee comprising of senior teachers has been constituted to take up the grievances of the students regarding filling of online examination forms, result-late issues, re-evaluation issues, and any discrepancy observed in the mark sheet of the students. Besides, a senior teacher has been assigned the duty of the registrar for the purpose of smooth conduct of minor tests during the academic session. Apart from these, Discipline committees are appointed by the college administration for the smooth and fair conduct of university semester examinations. The college administration ensures the proper and timely display of exam-related notices such as date sheets, any revision in the date sheet, issuance of admit cards, and code of conduct on the College Notice Board. At University Level, grievances related to semester examinations conducted by the affiliating University include wrong/non-declaration of result, non-receipt of awards, showing absence in the examination, misprinting/anomalies in the DMC, anomalies in the results are taken up by the college administration and forwarded to the concerned University Officials in time with the request to resolve the issue at the earliest.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course outcomes of all the courses corresponding to all the programs are uploaded on the college web portal and the outcome is also communicated to the students in their classes by their respective teachers in charge. The college has formulated the mechanism for the uploading of lesson plans of all the courses for the various program on the college web portal and the teachers are advised strict compliance of the lesson plan as per the university/college academic calendar. The faculty members chalk out their lesson plan in the beginning and it is communicated to the students with the program and course outcome with the proper understanding of skills and knowledge they are going to acquire after completing the course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In addition to the display and communication of course outcomes (COs), Programme specific outcomes (PSOs), and Programme Outcomes (POs), the IQAC of the college ensures the accomplishment of these outcomes with its goal of providing quality education to the students. In this direction, As per the direction issued by the IQAC of the college, the efforts are made by the faculty members to achieve the outcomes as envisaged by the curriculum committee. The college adopts the following two frameworks to assess the Cos and POs:

1. Quantitative Framework- This framework is based on the performance of the students in day to day classroom teaching

-Learning process. Outcomes of the students are assessed through the class tests, assignments, quizzes, attendance, Level of Interaction, and Curricular activities. This has a 20%/30% weightage in the university exams. The students are encouraged to develop their strategies to perform better.

2. Qualitative Framework- The Qualitative framework outcomes involve the co-curricular activities, participation of the students, and focussing on the overall personality development of the students. These outcomes attained by organizing different types and levels of competitions like the Talent Search Competition. Literary Competition organized by subject societies. College Level Cultural Fest. University Level Youth Fest. Workshops based on skill and knowledge. College Level Annual Athletic Meet. Participation in Various Sports competitions. Further, the suggestions and recommendations on the POs and COs are collected through the feedback designed by the IQAC at the end of the academic session from all the stakeholders, and constructive measures are taken by the IQAC to improve the holistic environment of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

555

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://gchansi.ac.in/images/42/DownloadForms/Forms2298.pdf

2.7 - Student Satisfaction Survey	

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://gchansi.ac.in/images/42/DownloadForms/Forms2303.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Due to the Covid pandemic and lockdown, no such activities were organized in the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File]()
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	[View File]()
List of research papers by title, author, department, name and year of publication (Data Template)	[View File]()

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

05

File Description	Documents
Any additional information	[View File]()
List books and chapters edited volumes/ books published (Data Template)	[View File]()

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has constituted various clubs and societies like YRC,

RRC, NSS, NCC, Women Empowerment Cell, Placement Cell, Legal Literacy Cell etc which conduct various extension activities during the last five years. The list of activities conducted by the college is given as under:

1. FORTNIGHT CAMPAIGN ON INTERNATIONAL DAY AGAINST DRUG ABUSE AND ILLICIT TRAFFICKING

2. INTRA COLLEGE QUIZ COMPETITION ON THE OCCASSION OF INTERNATIONAL YOUTH DAY

3. DISTRICT LEVEL QUIZ COMPETITION ON THE OCCASION OF INTERNATIONAL YOUTH DAY

4. ONLINE TRAINING FOR NODAL TEACHERS AND PEER EDUCATORS

5. Awareness Programme on World AIDS Day 2020 (1st Dec - 31st Dec 2020) and District Level Video Making/Short film making Competition

6. Poster Making

7. Screening of NCC Cadets For enrollment of Ist Year Cadets

8. Republic day parade

9. Lecture by CO Colonel Rajnish Mehta

10. Weapon training

11. TREE PLANTATION

12. INTRA COLLEGE QUIZ COMPETITION ON THE OCCASSION OF INTERNATIONAL YOUTH DAY

13. COLLEGE LEVEL ESSAY WRITING COMPETITION

14. PLEDGE ON CONSTITUTION DAY

15. COLLEGE LEVEL POSTER AND LOGO MAKING COMPETITION

16. ESSAY WRITING AND SLOGAN MAKING

17. POSTER AND SLOGAN MAKING COMPETITION

18. 2 ONE DAY CAMP FOR CLEANLINESS, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3240

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College always takes positive measures and initiatives to make the teaching-learning environment more effective and efficient by providing adequate academic infrastructure. The College provides proper facilities for theoretical as well as practical classes. The college encompasses a well-maintained campus spread over 11 acres of serene green land. The existing infrastructural facilities are utilized both for conducting theory and practical classes. The detail of the facilities is given as under

Classrooms: The college has a sufficient number of well-furnished, well-ventilated, spacious 31 classrooms for conducting theory and practical classes to cater to the needs of around two thousand students. There are two teaching blocks.

Laboratories: All laboratories (Physics, Chemistry, Biology, Computer Science, Geography, Psychology, and Language lab) are well equipped and well maintained for carrying out curriculum-oriented lab practicals. All the laboratories are established as per UGC/ Affiliating University & Haryana Govt. norms and include all safety measures.

Technology-Enabled Teaching and Learning: Smart Class Rooms with ICT-enabled equipment in the college are provided with DLP Projector, Computer and Wi-Fi enabled Smart Boards. The college has 6 computer labs with full functioning software. Seminar/Conference/Smart Class Room/Multipurpose

Auditorium: College has one seminar/conference hall to conduct conferences, seminars, and workshops for students and faculty

members as well. Multipurpose Auditorium has a seating capacity of 1200 persons and the Conference Hall has a seating capacity of 35 persons.

Departmental Offices: Each department has been allotted departmental rooms for the faculty members and to facilitate interaction between teachers and the students after the routine classes.

Computers: College administration takes necessary steps to fulfill the computer requirement of teachers, students & departments. At present, the college has computers of the latest configuration along with a number of printers and internet facilities.

Library: College has well equipped central library with references and textbooks, magazines, newspapers, etc. The college library provides a Book Bank facility where students can borrow books. Common Room for Girls: Common room is separately available where female students can sit in their leisurely time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gchansi.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=rSas3impO6s=

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College offers a number of opportunities and resources to the students to develop their personalities of the students. This year due to the Covid pandemic sports and cultural activities were not organized.

Sports Facilities: The sports department of the college is headed by an Asst. Professor of Physical Education and various sports activities are conducted by the sports board consisting of senior faculty members. The college has a vast playground with two hundred metre tracks for athletics and caters to the needs of various outdoor games. Besides a large multipurpose hall provides all facilities to conduct indoor games at various levels. The outdoor games include athletics, Basketball, Volleyball, Kabaddi, Kho-Kho, Cricket and Badminton. The indoor games include Table Tennis, Chess, Carom, Judo, Wrestling, Wushu and Yoga. A new gymnasium hall has just been constructed with the help of philanthropists keeping in

mind the increasing stress among the students in this modern era and the effective role of Yoga to tackle mental stress. The college has started a new postgraduate diploma programme in Yoga and Mental Health w.e.f 2019-20 session. The college organizes Annual Athletic Meet every year and the winners are awarded in the Annual Prize Distribution Function. The best athlete (Male) and best athlete (Female) are awarded cash prizes and College Colours. The college organizes as well as participates in various sports activities ranging from college level to state level. In addition to this, the college students bring glory to the college by representing/ winning at national/ international level tournaments.

Cultural facilities: As far as cultural activities are concerned the college has earned a reputation in the region. At the beginning of the session, a talent search/hunt programme is organized by the college to bring out the hidden talent of the students, through different activities like General Song, Solo Dance, Folk Dance, Rituals, Painting, Slogan Writing, Mime, Rangoli, Tit-bits, Mono-Acting etc. On the basis of the performance of students in a talent hunt programme, teams are prepared to participate in the youth festival and Haryana Day "Ratnawali" festival organized by Govt. of Haryana. The college hires the services of professionals to train the students in the events like Skit, Saang, Folk Song, Rituals, etc. The outcome of the excellent sports and cultural activities is witnessed by the students by winning many awards/prizes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gchansi.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=rSas3impO6s=

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gchansi.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=rSas3impO6s=
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2830238

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully automated using ILMS. The software "SOUL" which is being used in the college library is version 2.0. About the Software: Software for University Libraries (SOUL) is a state-of-the-art Integrated Library Management Software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries. It is a user-friendly software developed to work under client-server environment. The software has been designed to automate all housekeeping operations in library.

Name of ILMS software : SOUL software (software for university library)

Nature of automation (fully or partially): Fully

Version: 2.0

Year of Automation 2014

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/103500/4.2.1_1579162004_4178.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

? 75,174

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the 21st century the world has witnessed a paradigm shift in technological advancement in all spheres of life. Similarly, the latest technology has been incorporated in the higher education institutes for effective teaching-learning process. Along with the traditional teaching aids like white board / chalk boards, the smart interactive boards are also installed in the college. There are five computer labs along with one mathematics lab in the college with latest configuration. All the computers in the computer labs are connected through LAN. A lab attendant for each lab has been appointed to take care and maintain the infrastructure of labs. The maintenance of computers' hardware and software is done by the local vendor. The college web portal is monitored and updated with day to day activities by the faculty of Computer Science. The college has a plan to upgrade the internet bandwidth through lease line with 50MBPS, the proposal of which has been sent to the state government. The college makes consistent efforts to improve IT infrastructure and facilities as per the requirement. The college has a plan to install digital display board and central announcement system in the campus. The college provides free WiFi facilities to the students as well as to the faculty members. The Wi-Fi service is provided by the Reliance Jio as per the MOU signed by the state government with the company. The biometric attendance system is also operational for the college staff. The college as well as the affiliating university has taken several steps regarding the use of advance IT facilities for the various academic activities such as online admission process, Direct Benefit Transfer (DBT) in scholarship and free ship schemes, online submission of examination forms, internal assessment awards and feedback system. Further ten new smart class rooms with smart boards and projectors are set up in the college to make teaching -learning ambience more interesting and effective.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

107

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

28.302

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical Facilities: The physical facilities including laboratories, classrooms, computers, washrooms, centralized RO system, playgrounds, multipurpose hall, smart classrooms, generator set etc. are available for the students. The students are charged for these facilities at the time of admission as per the norms of the university and state govt. Besides, recurring grants are allocated by the Department of Higher Education for the maintenance of physical infrastructure. The college adopts systematic procedure for maintaining and utilizing the available physical infrastructural facilities. The college administration constitutes a committee of teachers/ office staff at the beginning of each academic session for the maintenance of physical infrastructure. The college administration always keeps vigilant eye on the quality of maintenance and requirement of infrastructure and equipment. The students of the college are also encouraged to provide their feedback regarding the status of available infrastructure as well as additional requirement thereof. The campus maintenance is monitored through surveillance cameras. All the details of physical infrastructure are maintained in stock registers. Physical stock verification of all the entities is done annually by the committees of faculty members appointed by the college administration at the end of each financial year. Instruments in labs, RO, Overhead Water Tanks, Inverters, Generators etc. are got serviced regularly.

Laboratories: Under the supervision of head of the department, lab attendants maintain the efficiency of the college laboratories and accessories.

Academic Facilities: The college has devised a system of optimal utilization of academic infrastructure. A new teaching block has been constructed to accommodate the increased strength of students and courses, besides the college administration has submitted a proposal of additional teaching block along with spacious library to improve the quality of teaching and learning. The state government has approved the proposal and the construction work will be started very soon. A new seminar hall-cum-video conferencing room is under updation with the state-of-the-art ICT facilities.

Library: The college has a good library enriched with 27476 number of books. To update and upgrade the library with the passage of time, the college receives grant from the state Govt. annually. Besides, the college receives library fee from the students at the time of admission as per Govt. norms. The grant/ library fund is

utilized to purchase books, newspapers, magazines, furniture, computer systems,etc. The college library is fully automated using "SOUL" Software and the students are provided digital ID cards to get the booksissued. The academic infrastructure available in the library is well maintained by library advisory committee constituted by the college administration. For purchasing new books, the library advisory committee consults the Hods of each department and the books are purchased as per the recommendations of the Hods.

Language labs/ Computer Labs/ Mathematics Lab: The college has established an English Language Lab to improve the soft skills of the students. To keep the computers and carpets dust free, vacuum cleaner is used by the service staff.

Smart Class Rooms:There are eleven Wi-Fi enabled smart class rooms in the college campus and all the equipment are get insured. Maintenance works and charge of these class rooms are assigned to the committee of faculty members and office staff having expertise in ICT.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1352

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	http://gchansi.ac.in/Home
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

97

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college provides ample opportunities to the students in decision-making in various academic, administrative, and co-curricular activities of the college. Students are given active representation in various departmental /cells-NSS, NCC, RRC Activities. The departmental head and activity in charge ensure the maximum students' participation in all the activities having due consideration to the student's needs and make them students centric. Furthermore, the students are given the freedom to express their thoughts and feelings about the college administration and their academic rights, by putting them in a slogan or picture displayed on the "Wall of Democracy" devised by the college. The college annual magazine TEEJ provides the platform for students to showcase their writing skills, creativity, and innovative ideas. To give exposure to the students and to develop confidence among them, they are given the responsibility of student editor in the college magazine, anchoring in the departmental activities/functions in the college functions and in extending help in hospitality arrangement. The students of different streams are given the opportunity to be a member of IQAC to express their thoughts in various decisions regarding college betterment. The students of the college are actively involved in various co-curricular activities like NSS, NCC

Camps, Swachchh Bharat Abhiyan, The best Volunteers/cadets are honored in the annual function to encourage and motivate other students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Feeling a duty to give back to the institution of their learning what alumni acquired from it, with renewed fruitful learning experienced in their lives, the alumni synchronize their institute and society to make a better place for learning. The college celebrated the Golden Jubilee of its foundation in 2018 and decided to form an Alumni Association and to develop an alumni network for connecting with its Alma-Mater for mutual benefit. Govt. College Hansi has produced several renowned personalities including Professors, Teachers, Lawyers, Chartered Accountants, Businessmen, Army Personnel, Police Personnel, Contractors, Bankers, Social Workers, Politicians, Entrepreneurs, etc. The Alumni started their

contribution to various initiatives launched by the college. The IQAC of the college conducted a Poster Making competition for the Alumni Association logo and Slogan Writing Competition for the nomenclature of Alumni Association. The best logo was finalized by the IQAC for the Alumni Association logo and "Sandhi Setu" nomenclature was recommended by the IQAC for Alumni Association. The Alumni Association formally got registered on 24th May 2018 with registration number 2599 in the office of Registrar of Society with twelve-founder members. A special drive was initiated to add new alumni to the association in the month of August 2019 and 205 new alumni joined the association and the number reached 262 in total. The office bearers comprise of Dr. Dalbir Singh, President (Batch 1977-81-Arts), Sh. Keshav Jangra, Vice-President (Batch 2005-08-Commerce), Sh. Balbir Singh Verma, General Secretary (Batch 1970-73-Arts) and Ms. Jyoti Rani (Batch 2012-15-Arts) and Sh. Sunny, Treasurer (Batch 2006-11-Arts). The association has its own written constitution elaborating aims and objectives, eligibility, membership fees, administration, duties of office bearers, rights of members, termination of membership, Rights of Executive Members, Finance and Accounts, Meetings, Elections, Amendment of rules, and Bye-laws, Audit, and Inspection of books. Sandhi Setu Alumni Association has always been a source of support and inspiration for the students and teachers. The Association has been constituted with the following aims and objectives as given below:

1. To bring old students together to exchange nostalgic feelings, ideas, and thoughts.

2. To hold regular meetings to discuss the needs and requirements of the college.

3. To help the students financially and academically.

4. To work for the better education and moral upliftment of the society.

The association always contributes in different ways- such as tree plantation, guidance in Online Admission Process, Arranging felicitation ceremonies for the alumni. Some of the alumni are also members of college IQAC for providing innovative ideas for the betterment of college and society. The alumni are invited to various functions organized by the college as chief guests or special guests to motivate the students. The association is seriously considering starting scholarships for the deserving students

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The vision of the college is to provide higher educational opportunities to the students residing in the city and adjacent village areas, and also to provide quality education to underprivileged classes and economically backward students. The institution strives to shoulder the responsibility of making the nation's dream come true by imparting higher education. The vision of the college is to develop the college in all modern facilities and incorporate new streams of study. The college is striving continuously towards achieving this goal. With limited resources and infrastructure, the college has created a milestone. To achieve the vision, the college constantly focuses on improving the infrastructure and resources. The college tries to uplift the downtrodden and socio-economically weaker students by providing the benefits of the schemes announced by the government such as the Implementation of the policies of higher education. Giving the benefit of welfare schemes like scholarships to SC/OBC/Minorities and weaker sections of society.

Mission and Objectives:

Imparting quality education to students, specifically to those who are economically backward, and nurturing them to become responsible persons by raising their level of education and social status.

Providing value-based education and igniting young minds to bring the best out of them. Imparting quality and value education with a view to prepare the students to face challenges. Ensuring inculcation of a high standard of morality and discipline among students. These aims and objectives are communicated through lectures, seminars, NSS, NCC camps and Personality Development Programmes, Red Cross Society, Youth Festival, Sports, Legal Literacy Cell, Women Cell, Placement, and Career Guidance Cell, Computer knowledge, Project Work, etc. Such activities have been incorporated as an integral part of the curriculum

File Description	Documents
Paste link for additional information	http://gchansi.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=ROFj+/eyOLA=
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College always promotes and encourages a culture of participative management by involving staff members (Teaching as well as non-teaching) in a number of administrative roles. Major committees comprise of teachers, and many include non-teaching staff and students as well. The college has created a decentralized structure for decision making, designing, and implementing policies where departmental committees interface their decisions with college committees of the staff council. There are 43 Committees and all faculty members are part of them. At the beginning of the session, various committees are constituted by the principal for the smooth functioning of various administrative, academic, cultural & sports activities of the college. Some of the major committees are given below:

Admission Committees: These committees are constituted just before the beginning of the new academic session to ensure a smooth admission process.

College Council- It comprises of five-six senior faculty members. The principal is the ex-officio chairperson of the council. The council frames various policies as per the requirement of day-to-day college administration.

Bursar- A senior faculty member is assigned to perform the duty of

the Bursar. Bursar deals with all the financial matters and manages the accounts with the help of office staff.

Internal Quality Assurance Cell- IQAC has been established in the college since 2010 as per norms of the NAAC/UGC comprising of senior faculty members, students, social workers, Alumni, etc. The IQAC works as a catalyst to improve the quality of the teaching-learning environment, infrastructure. It adopts quality management strategies to attain academic excellence.

Grievance Redressal Committee: - The college has a grievances redressal committee under the convener ship of senior faculty members. It looks into the grievances of students, faculty, and staff and suggests remedial measures.

Purchase Committee- The members of the purchase committee oversee all purchases of the college.

Library Advisory Committee: - It comprises all the heads of the departments and a senior faculty member is designated as convener of the committee.

Sports Board: -The college principal is the ex- officio president and the assistant/associate professor of physical education is appointed as secretary of the sports board. The faculty members are designated as members and they monitor the activities of different games. The sports board chalks out the plan of the Annual Athletic Meet held in the college every year.

Besides these, various other committees are constituted to deal with different responsibilities such as Time Table, Internal Assessment, Cultural, Campus Beautification, Maintenance of Infrastructure, etc. The principal interacts personally with the students from time to time and deals with their difficulties, if any. To demonstrate decentralization and participative management, a case study on working of a College council is discussed here: Framing the policies on prize amount and eligibility and same is displayed to invite suggestion/objections if any from the students/faculty members. Implementing the policies framed at the time of prize distribution

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Many of the academic quality policies are framed by the College administration and implemented through various committees of the college which are monitored by the principal. The college administration is regularly involved in enhancing the infrastructure and works for capacity building for teaching-learning to deal with the dynamic academic and social environment. The following perspective/ strategic plans which are in process and successfully implemented are stated as under:

Rain Water Harvesting

Centralized RO System

Gymnasium

Construction of Canteen- Proposal has been submitted

New Teaching Block and Library Extension- Proposal is approved I

Lease Line of 50 MBPS

Digital Display Board and centralized announcement system

Expansion of Solar power generation system

Learning Management System.

Fire Safety.

Repair of the multi-purpose hall

Among all the above plans, the construction of the gymnasium was completed, a centralized RO system was installed and Rainwater harvesting was also completed during the session.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government college, the college is governed by the policies of the Higher Education Department, Govt. of Haryana. The Department of Higher Education Haryana issues regulations, policies framework from time to time to carry out the administrative activities of the college as per the needs and requirements and directs the principals of Govt. Colleges for compliance. Being a government college governed by the Govt. of Haryana, the college has no direct recruitment, transfer, or promotional policies. These are regulated at the directorate level. The affiliating university issues guidelines regarding intake capacity, admission schedule, examination forms schedule, schedule of submission of internal assessment and practical awards, date sheet of theory and practical exams, declaration of results, and issuance of mark sheets and degrees. The college principal frames the mechanism and policies for the effective functioning of the college. The college receives different types of grants (Plan and Non-Plan) for material & supply, library, infrastructure upgradation, scholarships, etc., and plans strategies for the desired outcome with the active cooperation of all the stakeholders. The academic calendar is designed at the onset of each academic session as per the directions of affiliating university. The activity calendar is prepared by the college administration in consultation with the head of departments and convener of different clubs and cells. At the beginning of each session, the college principal assigns annual duties for the decentralization of powers and responsibilities for the smooth functioning of various academic and co-curricular activities. The principal is the administrator of the college who coordinates all the activities. The principal is also the ex-officio chairperson of the College's various committees which carry out various functions and activities of the college. The decisions related to academics like workload calculation, library purchases, timetable, maintenance of infrastructure, admission, etc. are taken up by the different committees.

The college staff is communicated all the service rules with amendments from time to time by the ministerial staff.

The college has a grievance redressal mechanism to deal with the admission, internal assessment, detention, examination-related grievances, sexual harassment of students, teachers, and non-teaching staff. The internal complaints and students' grievances redressal committee deals with the complaints and takes remedial measures. To make the campus safe and secure, the college follows the proctorial system under the supervision of the chief proctor. The college has a well-defined organizational structure in the administration staff and laboratory staff.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Govt. of Haryana runs various welfare schemes for employees. An institution can perform better if the employees of the institution are provided with essential welfare schemes as per their social and

financial requirements. The welfare schemes for teaching and non-teaching staff are stated separately in the following manner: -

For Teaching Staff:

1. Leaves are provided for different purposes to cope up with social and personal responsibilities such as Casual Leave, Duty Leave, Child Care Leave, Maternity/Paternity Leave, Special Leave for Blood Donor, Earned Leave, Earned Leave in lieu of work done in holidays/vacations, Extraordinary Leave, Study Leave for higher education etc.

2. Provident Fund- Two schemes are prevalent in this head: - General Provident Fund for the employees who joined service up to 31-12-2005. New Pension Scheme for the employees who joined service w.e.f. 01-01-2006.

1. Annual Increments are given as per policy.

2. Financial aid is also granted as advance loan, HBA, Marriage Loan, Car Loan.

3. Career Advancement Scheme.

4. Medical Reimbursement facility is available for staff under the guidelines of the Haryana Government

5. Education allowance is also provided as per the rules of Haryana Govt.

6. Retirement Benefits- Pension, Family Pension, Gratuity, Leave Encashment.

7. GIS (Group Insurance Scheme) available for teaching staff to support the family in unfavourable circumstances. 8.Healthy and hygienic work environment.

9. Library and Computer Facility.

10. Yoga and Meditation Programme for mental balance.

For Non -Teaching Staff

1. Leaves are provided for different purposes to cope up with social and personal responsibilities such as Casual Leave, Duty Leave, Child Care Leave, Maternity/Paternity Leave, Special Leave for Blood

Donor, Earned Leave, Extraordinary Leave.

2. Provident Fund- Two schemes are prevalent in this head: - General Provident Fund for the employees who joined service Up to 31-12-2005. New Pension Scheme for the employees who joined service w.e.f. 01-01-2006.

1. Annual Increments and promotional benefits are given as per policy.

2. Financial aid is also granted as advance/ loan, House Building Advance, Marriage Loan, Car Loan, Wheat Loan and Festival Loan for Class IV employees.

3. Medical Reimbursement facility is available for staff under the guidelines of the Haryana Government

4. Children Education allowance is also provided as per the rules of Haryana Govt.

5. Retirement Benefits- Pension, Family Pension, Gratuity, Leave Encashment.

6. GIS (Group Insurance Scheme) to support in the unfavourable circumstances.

7. Healthy and hygienic work environment.

8. Yoga and Meditation Programme for mental balance.

9. Workshops to update non-teaching staff with new amendments in pension rules, leave rules, pay revision rules and Medical Rules etc. The college always comes forward to implement and provide welfare schemes for its employees as and when it is launched by the government for teaching and non-teaching staff from time to time

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

67

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To attain and maintain the quality of an institution, it is necessary to frame the policies/ programmes, practices and execute them in true spirit by the all the pillars of the institution. There are two crucial stakeholders in the college for planning of strategies and its execution in a well-structured manner. There are considerable number of parameters to assess the performance the teaching and non-teaching staff. The performance of each and every employee is assessed after the completion of academic session. Systematic measures are employed to understand the ability of the person. The parameters which are designed to assess teachers' performance are stated below: -

API

ACR

Feedback System

.here is prescribed Academic Performance Indicator (API) Performa for self-appraisal filled by the faculty members and verified by the IQAC. The teachers are required to obtain minimum API score covering all the three categories of API Performa for the promotion under Career Advancement Scheme of UGC and Haryana Government. The API Performa of all the years (5 Years from Senior to selection Grade and further to Pay Band-4) for level upgradation duly verified by the IQAC and principal of the college are sent to the Director Higher Education Haryana for its approval. Beside this, there is also a well-designed mechanism for teachers' appraisal system in which all the faculty members are required to fill Annual Confidential report (ACR) containing the information of teaching

days, results and responsibilities, extra classes for weak students', annual duties, research details and In service training programmes. Self-appraisal is assessed and evaluated and assign a grade (Outstanding, Very Good, Good, Average, Below Average) by the principal and forwarded to the Director Higher Education Haryana for necessary action. If the performance of a teacher is found below average, an explanation is called by the directorate and disciplinary action is taken against his/her if the reply is not found satisfactory. At the end of academic session feedback from the students is obtained containing the qualitative and quantitative parameters of teaching learning. The outcome of the feedback analysis is conveyed to each teacher for their encouragement and to take necessary action for improvement if necessary.

Non-teaching staff: -

The performance of non-teaching staff is evaluated on the basis of duties and responsibilities assigned to them, their regularity, punctuality, efficiency and sincerity to carry out their duties. At the end of academic session, every non-teaching employee has to fill up the self-appraisal proforma which is verified by the HOD in case of Laboratory attendant and further assessed and evaluated by the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The mechanism for the audit is as per the directions and guidelines of the UGC and higher education department. The College has a committee for internal audits.

Internal Audit: Internal audit of the college is done by the college bursar. The bursar checks and verifies all vouchers of transactions with reference to sanctioned budget and availability of the funds of the college. The convener of the purchase committee along with the bursar of the college keeps a strict vigil on the process of purchase. In addition to this, stock verification committees are

appointed by the principal at the end of each financial year to check and verify the available stock. Furthermore, the committee recommends the stock items be written off if found unserviceable. The Cash Books are prepared by the office staff regularly and got verified by the bursar and countersigned by the principal.

- **External Audit:** The external audits of the institution are conducted regularly as per the state Govt. instructions. The audit is conducted by the audit teams of Director Higher Education Haryana. Besides, the audit team of accountant General Haryana conducts periodical audits. After the conduct of the audit, the Chief Accounts Officer, Govt. of Haryana releases the audit report. Financial Audit includes: Funds received from government agencies like Social Welfare Departments towards SC, ST, OBC, and other minority scholarships are audited.
- Funding towards Placement Cell, Women Cell, Earn While You Learn, Lab Upgradation, Material and Supply and Office Expenses (O/E) conduct of Seminars, Conferences, Workshops are audited, and utilization certificate is submitted.
- The college collects fees from the students under various heads like Amalgamated Fund, University Fund, Red Cross Fund, Radha Krishnan Fund, Abdul Kalam Fund, Sports Fund, Development Fund, Library Fee, Electricity Charges, NSS/ NCC fee, etc. Cash Books and Stock Registers are maintained for different funds separately.
- The expenditure bills of all the Govt. Grants are submitted to treasury and the amount is transferred through RTGS/ NEFT to the vendor's bank accounts.

Internal and external audits: Documents are available with the bursar's office for perusal and verification. The last audit by AGCR was conducted during May-June 2012 covering the period from 2009 to 2012 and the internal audit during September 2014 for the year 2013-14. Further, the grant received from the UGC is utilized as per norms and gets audited by the Chartered Accountant. The audited statements are sent to the UGC to settle the accounts. Apart from it, there is a provision for external Audit in which an audit team from the Department of Higher Education visits the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college adopts well-planned strategies for mobilizing funds and optimum utilization of resources. The major chunk of funds received from the state government is termed as Govt. Grant. In addition to this, the college receives development grants from the UGC, donations from philanthropists, membership fees from alumni, and fees from students. The govt grant is received under pre-defined Heads. The Major Heads include Salary, Placement Cell, Earn While You Learn scheme, Women Cell, Lab Upgradation, Material and Supply, Sports, Library, Office Expenses, etc. The decision related to purchasing under various heads is taken by the principal in consultation with the committee members to ensure the best utilization of allocated funds. The college follows guidelines and norms prescribed by the state government for purchasing material, in which quotations are invited from different suppliers, and after comparing the rates of all desired items, a firm who has quoted the lowest rate is selected, and an order is given to supply the items as per the specification mentioned in the quotation with terms and conditions. Payment is released by treasury through NEFT to the supplier after delivery of respective goods/articles. All the transactions have transparency in terms of calling the quotations at least from three vendors and billing to the supplier. The college administration ensures the quality and quantity of the supplied items. The college principal designates different conveners to keep and maintain the records of available resources (infrastructure). The conveners keep a vigilant eye on the proper utilization of these resources in an effective manner. The maintenance of these resources

is ensured by the conveners and after the full utilization of the resources, these are disposed of by following the norms and regulations framed by the Condemnation and Disposal Department of Govt. of Haryana.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Initially, The IQAC was established on 15-10-2010 with the objectives envisaged by the UGC/NAAC and reconstituted from time to time as per guidelines issued by UGC/NAAC. The IQAC of the college deals with the quality measures like preparation of academic and activity calendar, formation of Mentor-Mentee Groups and ensure weekly mentor classes, formation of the alumni association, extension/up-gradation of existing infrastructure, maintain the records of teachers who attended OC/RC/STC/Workshop/FDP, etc, organizing seminar/workshop for capacity building of teaching and non-teaching staff, to prepare AQARof the college and submit the same to NAAC, to finalize API Performa of teaching staff, etc. The major contribution for quality assurance strategies and processes is witnessed in the following case studies: -

Feedback System:

Objectives

To Evaluate the existing teaching-learning environment and to take appropriate action for the improvement of poor performing areas.

The Context

The IQAC of the college has designed feedback Performa covering the different aspects such as college administration, teaching-learning process, library, basic infrastructure, etc. pertaining to four different stakeholders:

Feedback form students

Feedback from Parents

Feedback from Alumni

Feedback from teachers

The Practice In order to achieve the desired objective, the feedbacks from different stakeholders are collected, analyzed in a transparent and unbiased manner. After feeding the data it is analyzed with interactive tables, charts, and diagrams. The full feedback report with significant measures to enhance the quality is uploaded on the web portal.

Success Rate

Near about 70% of responses from the students/parents, 100% from the teachers, and 20% responses from the alumni are received and analyzed. Problems Encountered and Resources Required Despite the best efforts of the IQAC, the quantum of feedback received from the alumni is far from the satisfactory level. The alumni association needs to organize such interesting and motivating activities regularly that can attract more and more alumni enthusiastically.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Technology is playing a vital role in all spheres of life including the teaching-learning process. Therefore, the IQAC of the college has adopted the latest technological tools to make the teaching-learning process more and more effective. The following methodologies have been adopted by IQAC to review the learning outcomes and take the corrective measures:

1. Smart class: The concept of Smart class has been introduced in the college in order to enhance the quality culture in academics. At present eleven wi-fi enabled smart classrooms are functioning in the college and all are insured by a reputed company.

2. Lesson plan: At the beginning of the semester, IQAC encourages the teachers to plan their teaching work in advance and execute it well. IQAC monitors and reviews the implementation of the lesson plans.

3. Mentor-mentee: Every student of the college is attached with a mentor and IQAC has established a system to organize weekly mentor classes to discuss various problems pertaining to their academic growth and mentors provide quick solutions to the problems of the students at their own level or with the help of college administration.

4. Feedback: The IQAC has a well-designed mechanism to receive feedback from students as well as from other stakeholders. After receiving the feedback, it is analyzed, and corrective measures are taken to improve the teaching-learning environment.

5. Tests and assignments: In coordination with the university, the IQAC has set up a system to evaluate the course outcomes through class tests, assignments, presentations, discussions, etc at periodic intervals. The students are awarded internal assessment marks based on their performance in these activities.

6. Workshops/Extension lectures: IQAC encourages all the Hods to organize workshop/ extension lectures on important themes to enrich the overall knowledge base of the students.

7. Automation of Library and Digital ID cards: The college library is fully automated with SOUL software and the students are provided digital ID cards through which the books can be issued to the students by scanning their details easily.

8. LMS-The Learning Management System emerges directly with e-learning. The college has developed an LMS through ERP in which the faculty members are encouraged to upload their video lectures, training programs that are mapped with Shiksha Setu App so that students can download these lectures and programs whenever they require.

9. Introduction of Shiksha Setu App-Higher Education Department Haryana encourages more and more students to be technology-friendly and use ICT as much as possible. The Department has launched an application named Shiksha Setu that provides the students a portal to quick access to the timetable, attendance, lesson plan, video lectures, virtual labs, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://gchansi.ac.in/images/42/DownloadForms/Forms2298.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as 1. Safety and Security 2. Counselling 3. Common Room

- **Safety and Security**

The College follows exhaustively and explicitly all safety measures in all respects.

The Internal Complaints Committee (ICC) named Sexual Harassment, Grievances and Redressal Committee has been constituted in the

college under "The sexual harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013" referred to as "The Act. 2013". ICC resolves complaints from students, teaching, and non-teaching members and takes necessary action. The College has a zero-tolerance policy towards any such transgression. The college has a very healthy environment for girl students as well as for transgender. The college is committed to providing a safe and conducive work and academic environment to students and its employees. Anti-Ragging Committee is formed as per the UGC guidelines. Teachers perform proctorial duties throughout the campus area- rooms, corridors, labs, playground, library, labs, outside Girl's CommonRooms. etc. to check and monitor the mischievous elements creating a nuisance and take necessary action whenever needed. Students at the time of admission sign an affidavit and submit it to the college regarding their non-involvement in ragging activities. All the proctors are allocated a particular area for proctorial duties and they make sure that there are no instances of ragging and harassment of the students anywhere on the campus. Anti-ragging posters are displayed at all prominent places within the campus and women helpline numbers are prominently displayed. Due to the strict vigilance of the college administration, not a single incidence of ragging has been noticed in the college to date. Main gates are guarded and entry points are screened through CCTV. Safety and security of all the students and staff are ensured through CCTV which is installed at many places. Besides these, the Govt. of Haryana has devised a policy to ensure the safe journey of the girl students studying in Govt. Colleges by providing 181 special buses from feeding areas of the colleges.

- Counseling:

The college has consistently strived to address contemporary issues like gender, women's concerns, transgender issues, safety, and security, etc. through its academic content and extension lectures. The Women Development Cell of the College is very active in this direction. Self-defense classes are organized for the girl students for life skills and to face difficult situations and make them independent, active, and aware. The girl students are also informed about DURGA SHAKTI App and toll-free no. 1091 by the police officials. Various activities are organized in the college for the girl's students to facilitate self-development and nurture them so that they become aware, active, and energetic. Eminent personalities and experts are invited from the industry to conduct workshops and various sessions and lectures related to women's safety and security like self-defense, cyber-crime, police training, and so on. Besides these, the Legal Literacy Cell of the college also organizes

extension lectures and seminars on legal rights and duties, Domestic Violence Acts, SC/ST Act, Minority Section Rights, etc.

- **Common Room:**

There is a separate common room and shaded area in the college for girl students and it is monitored through CCTV cameras. There are separate toilets for gents, teaching staff, boys and girls. Pigeon holes are provided to some of the girl students to keep their valuable accessories/ books under lock and key. Sufficient concrete benches donated by philanthropists are placed in the shaded area for the convenience of students. Sanitary Pad vending machines are installed in the common room of girls. Under the Women Development Cell, a lady peon is hired for girl students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college staff as well as the students are highly motivated with Swachchh Bharat Abhiyan run by the Govt. of India all over the country. The students are taught the principle of 5 R's (Refuse,

Reduce, Reuse, Recycle, & Recovery) in their Environmental Studies classes with concrete examples. Every action has been taken by the college administration to keep the campus green and clean. Several dustbins have been placed in the college building and lawns. The students, as well as college staff, are advised to put the waste material in the dustbins. The sweepers of the college are strictly directed to empty all the dustbins at least once a day. All the collected waste material is sent to the Municipal Collection Centre for appropriate disposal. The college administration has planned to set up a solid waste management plant on the college campus.

- Liquid waste management

The college takes due care in the disposal of hazardous liquid waste generated in Chemistry labs. These liquids are disposed of in the sewerage tanks after proper dilution. In addition to this, the other liquid waste of toilets, RO-system are drained through the municipal main drain.

- E-Waste Management

E-waste: Since the college has adopted ICT tools at the very beginning of technological advancement, a large amount of E-waste is generated in terms of obsolete computer systems including monitors and CPUs, unserviceable printers, photocopiers, Floppies, CD/DVD, mouse, keyboards, vacuum cleaner, etc. The college has adopted a proper mechanism to dispose of the e-waste as prescribed by the state Govt. A committee of faculty members of the Computer Science department was constituted to identify the various unserviceable articles covered under e-waste. On the recommendation of the committee, a proposal was sent to the Directorate as well as District Administration. Following the proper procedures, the directorate has directed HARTRON to take necessary action for the disposal of e-waste of the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore	D. Any 1 of the above

well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**D. Any 1of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college organizes various activities in which students from different strata of society such as boys and girls of different castes, religion and communal groups participate with full enthusiasm. International and National days are celebrated by the college to inculcate in the students the spirit of patriotism, unity

in diversity, ethics and moral values, duties and responsibilities, humanity, awareness of human rights, sensitivity towards gender parity/ old age people, respect of teachers, cleanliness and health awareness, physical and mental fitness etc.

National Youth Day (12th Jan on the birth anniversary of Swami Vivekananda)

International Women Day (8th March, celebrated by Women Development Cell)

Pi Day (14th March, celebrated by Mathematics Department)

Shaheedi Diwas (23rd March, to pay tribute to Bhagat Singh, Rajguru and Sukhdev)

International Yoga Day (21st June)

Hindi Diwas (14th September, celebrated by Hindi Department)

Haryana Hero's Martyrdom Day (Celebrated in the memory of Rao Tularam on 23rd September by Department of History)

Gandhi and Lal Bahadur Shastri Jayanti (2nd October celebrated as Swachhta Diwas & Kisan

Diwas)

National Unity Day (31st October, birth anniversary of Sardar Vallabh Bhai Patel. Run for unity and integrity programme are organized)

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college celebrates National Days i.e. Republic Day and Independence Day every year and organizes various activities such as Declamation Contest, Poetry Competitions, Patriotic Songs

competitions, Poster Making Competitions based on the Fundamental Rights and Duties, Responsibilities of Citizens, Freedom Struggle, Freedom Fighters, etc. In this way a sense of good citizenship is developed among the students. Besides, several theme-based activities are organized by the NSS, Women Development Cell, NCC, and RRC like Blood Donation Camp, Water Conservation Rally, Cleanliness Campaign, Aids Awareness Programmes, UNO Day Celebration, etc. Students are given ample opportunities to take part in these activities so that they can apply these values in their lives to become a responsible citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized | **A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year college organizes several national festivals and birth/death anniversaries of the great Indian personalities. The students celebrate all the festivals and days enthusiastically by breaking all the boundaries of caste and religion. The details of the activities of national festivals and birth / death anniversaries of the great Indian personalities are as under:

State /National Festivals

Lohri

Republic Day

Independence Day

Teej

Raksha Bandhan

Karwa Chauth

International and National days are celebrated by the college to inculcate in the students the spirit of patriotism, unity in diversity, ethics and moral values, duties and responsibilities, humanity, awareness of human rights, sensitivity towards gender parity/ old age people, respect of teachers, cleanliness and health awareness, physical and mental fitness etc.

National Youth Day (12th Jan on the birth anniversary of Swami Vivekananda)

International Women Day (8th March, celebrated by Women Development Cell)

Pi Day (14th March, celebrated by Mathematics Department)

Shaheedi Diwas (23rd March, to pay tribute to Bhagat Singh, Rajguru and Sukhdev)

International Yoga Day (21st June)

Hindi Diwas (14th September, celebrated by Hindi Department)

Haryana Hero's Martyrdom Day (Celebrated in the memory of Rao Tularam on 23rd September by Department of History)

Gandhi and Lal Bahadur Shastri Jayanti (2nd October celebrated as Swachhta Diwas & Kisan

Diwas)

National Unity Day (31st October, birth anniversary of Sardar Vallabh Bhai Patel. Run for unity and integrity programmes are organized)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Title of the Practice: Rainwater Harvesting

Objectives of the Practice: Keeping in view the prevalent climatic conditions and over exploitation of precious ground water resources, the college administration has taken initiative to contribute significantly by recharging the ground water to save the precious resource for the welfare of humanity by optimum utilization of rainwater.

The Context

Due to the vast built-up area, there is a great scope to harvest

considerable amount of rainwater. The state Govt. has introduced JAL SHAKTI ABHIYAAN to conserve water resources. To support the efforts of the Govt., the college has taken a step forward by installing rainwater harvesting system in the college at two ideal locations.

The Practice

Groundwater recharge is the enhancement of natural ground water supplies using rainwater recharge system. The college has two vast built-up areas which are known as Old Teaching Block and New Teaching Block. On the request of college administration, the Directorate has sanctioned a budget of Rs.13.03 lakh to set up RWH system in the college. The project has been completed by Public Works Department, Govt. of Haryana. Firstly, the RWH system has been set up in the New Teaching Block. After that Old Teaching Block has also been covered in this system. The three main components of Rainwater harvesting system include catchment, collection and optimal use of rainwater. The catchment area includes roof tops of Old Teaching Block, New Teaching Block and Multipurpose Hall. Rainwater that is collected on the roof top of the building is diverted through 6" drainpipes to a filtration tank (for bore well, through settlement tank) from which it flows through 12" PVC pipes into the recharge well. Further the collected rainwater from roof tops is used to recharge ground water reserve, it is passed through a desilting pit with a depth of more than 45 meters, before entering the aquifer. The settlement tank facilitates the settling down of suspended material i.e.. silt and other floating impurities

before the water recharge the aquifer.

Evidence of Success

The college has two teaching blocks, and both the teaching blocks are covered under RWH system. In this way, college contributes significantly in preserving the precious water resource by recharging the ground water level.

Problems Encountered and Resources Required

Being a Govt. institute, the college has no administrative and financial rights to set up such a system which demands huge financial resources. That is why, the college administration has to approach Higher Education Directorate to establish RWH system. Only after the approval from the Directorate the college administration

initiated the process.

2. Title of the Practice FEEDBACK SYSTEM

Objective: To Evaluate the existing teaching-learning environment and to take appropriate action for the improvement of poor performing areas.

The Context

The IQAC of the college has designed feedback proforma covering the different aspects such as college administration, teaching-learning process, library, basic infrastructure etc. pertaining to four different stakeholders:

Feedback form Students

Feedback from Parents

Feedback from Alumni

Feedback from Teachers

The Practice

In the present era, the teacher-student relations in any educational institute play a crucial role in the development of the students and the institute in general. To determine the capabilities of students, they are being evaluated through the process of well-defined examination systems. At the same time, for determining the capabilities of teachers, a feedback system is required to be kept in place. Feedback mechanism system ensures a detailed analysis of the performance of the teachers with respect to the various parameters. The feedback system involves collecting the duly filled

feedback forms from the students through their mentors and then the data is stored in the excel sheets and analysed through various tests and a final report is generated with all outcomes in the form of charts, diagrams, and graphs. Questionnaires are of primary importance in any feedback mechanism system and in this project, a questionnaire of twenty-seven questions is prepared on the basis of which students give feedback on a scale of 1 to 5, with 1 being the poor and 5 being the excellent. The bifurcation of 27 questions is done in

following manner:

Library administration- 4 Questions

College Administration/ Physical infrastructure – 9 Questions

Teachers Specific Questions – 14 Questions

To achieve the desired objectives, the feedback forms from different stakeholders are collected,

analysed in a transparent and unbiased manner. The full feedback report with significant measures to enhance the quality is uploaded on the web portal. It provides a proper feedback to the concerned teachers and hence can help to have good results as the teachers concerned would then work on their weaker points as the same would be reflected from their individual feedback report.

Success Rate

Near about 70% responses from the students/parents, 100% from the teachers and 20% responses from the alumni are received and analysed. Based on the suggestions and grievances of the stakeholders, proper action has been taken to improve the teaching-learning environment of the college.

Problems Encountered and Resources Required

Despite the best efforts of the IQAC, the quantum of feedback received from the alumni is far from the satisfactory level. The alumni association needs to organize such interesting and motivating activities regularly that can attract more and more alumni enthusiastically.

The aim of the project is to reduce the time for getting feedback data and provide an in-depth analysis about the performance. The existing manual system for the same takes a lot of time for analysing the performance and the manual processes are susceptible to errors. Instead of collecting through offline mode, the online feedback mechanism ensures a time saving, eco-friendly and fair feedback to the concerned faculty involved, but due to the poor background of the students, college is unable to go ahead with the online mechanism.

File Description	Documents
Best practices in the Institutional website	http://gchansi.ac.in/images/42/DownloadForms/Forms2302.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Vision of the Institute focuses on four aspects essentially: Quality and Value-based Education, over all Personality Development, exploration of knowledge and to produce good human beings for the Nation. The Institute has established its distinctive approach towards this comprehensive Vision. The college is distinctive as regards to academics and sports.

Excellence in Academics:

With the thrust of academic excellence, Institution motivates and support students to participate in various district/ zonal and state level competitions. The students at the college have earned a reputation in the state. In the Geography quiz Contests organized at

state and inter-state levels the students have won various prizes and trophies. Evidence of success proves distinctiveness of the Institution. Furthermore, the college earns distinctiveness by running courses like B.Sc. (Hons) Mathematics, PG diploma in Yoga and Mental Health as the college is unique in terms of providing these courses as no other the college under Guru Jambheshwar University of Science and technology offers these courses. In PGDCA course, all the three top ranks have been achieved by our college students.

Excellence in Sports:

The college excels in various sports events, especially in Karate and wrestling. Many students at the college have represented the college at national and international level and have achieved top positions. A separate Gymnasium Hall has been constructed to maintain the excellence in this field.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Quality initiatives to be undertaken by the IQAC were identified and the detail of the initiatives is given as under:

I.   Gymnasium of the college must be fully equipped.

II.   The project of new building has been approved by the directorate; efforts will be made to speed up the construction work of new building.

III.   A system will be devised to facilitate the students to have easy access of all the books available in the college library.

IV.   Infrastructure required for online delivery of classes will be improved.

V.   A you Tube Channel will be created with the name "Golden

Moments- GC Hansi" for the Alumni of the college and the alumni will be invited to share their experience of the college through videos.

VI.   NAAC Accreditation will be completed.

VII.   At Least one National Seminar/ Workshop will be organized immediately after the situation of the pandemic becomes normal.

VIII.   Video Conferencing Room must be fully equipped and must be operational.

IX.   Renovation of Chemistry Lab and Washrooms of the Old Building must be completed.

X.   All the furniture must get repaired.

XI.   There must be a guide map of the college which will be placed at the entry of the college.