

DATE BOUND / IMMEDIATE ACTION REQUIRED

From

Director General Higher Education, Haryana,
Shiksha Sadan, Sector-5, Panchkula.

To

1. All The Principals of Government Colleges in State of Haryana
2. All The Principals of Govt Aided Colleges in State of Haryana
3. All The Principals of Self-Financed Colleges in State of Haryana

Memo No. DHE-010019/8/2020-Coordination-DHE
Dated, Panchkula, the 01/09/2020

Subject: Regarding Centralized Online Admission for Undergraduate Classes for the session 2020-21.

Kindly refer to the subject cited above.

I have been directed to inform you that Online Admission for Undergraduate Classes in all Govt, Aided and Self-Finance Colleges will commence from 7th September, 2020 for which detailed information is available on Online Admission Portal i.e <https://dheadmissions.nic.in>

1. The Admission schedule will be as follows:-

Sr No.	Title	Date/ Timelines
1	Online submission of Admission form- Start Date	7 th September (Monday)
2	Online submission of Admission form- End Date	21 st September (Monday)
3	Document Verification & preparation of Merit List	22 nd to 25 th September (Tuesday to Friday)
4	Display of 1st Merit List	26 th September (Saturday)
5	Submission of fee	26 th to 29 th September (Saturday to Tuesday)
6	Display of 2 nd Merit List	30 th September, (Wednesday)
7	Submission of Fee	1 st October to 5 th October (Thursday to Monday)
8	Commencement of teaching	6 th October (Tuesday)
9	Open Counselling	6 th October (Tuesday)

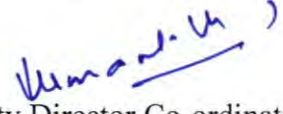
2. Detailed Guidelines for Colleges are annexed at Annexure "I"
3. Detailed Guidelines for Applicants are annexed at Annexure "II"
4. Instruction regarding Distribution & Reservation of Seats at Annexure "III"
5. Instructions for 1st & 2nd merit list of Admission Schedule:

1. Once the seat is assigned to the applicant by the college during the 1st/2nd merit List on the specified date and time as per Admission Schedule mentioned above, he/she will be asked to

Amol

deposit the fee. Fee must be deposited as per scheduled time otherwise the seat will be cancelled automatically.

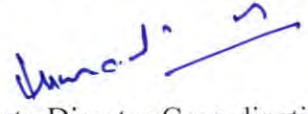
2. Applicants who were allotted the seat in the 1st/2nd merit but could not take admission or pay fee due to any reason, will get a chance of admission in open counselling only if they give their willingness online on the date of open counselling as mentioned above as specified in the schedule through their respective login on the Admission Portal.
3. Applicants admitted after the 1st/2nd merit list as per the schedule can give their willingness to seek admission in the higher preference as declared by the applicants if available by the date as specified in the schedule. Only upward mobility of preference will be allowed.
4. While Implementing Reservation Policy on online admission software, rounding of number of seats will be done and in case of mismatch during bifurcation of seats by online admission software, the adjustment of number of seats will be done in Haryana Open General Category.
5. Merit lists will be prepared after considering all the weightage parameters along with the marks obtained in the qualifying examination for all categories viz. All India General Category, Haryana Open General Category, SC/BC Category etc.
6. The applicant whose admission is confirmed, will submit his original migration certificate if he/she is from any board other than Board of School Education Haryana, in the college within ten days of his/her admission so that, the same may be submitted by the college alongwith Registration Return to University.
7. All Principals of Govt. College of the State shall ensure that their staff will verify all such application forms of entire District which will be sent to them randomly by this office. There shall be no pendency in verification of forms. Verification must be completed on day to day basis.


Deputy Director Co-ordination,
for Director General Higher Education,
Haryana, Panchkula.

Endst No. Even

Dated Panchkula, the

A copy of the above is forwarded to the Registrar of all the State Universities of Haryana for information and necessary action. Further, I have been directed to apprise you that the fees structure approved for the admission in Colleges for Academic session 2018-2019 will prevail for online admission for undergraduate courses for Academic session 2020-21.


Deputy Director Co-ordination
for Director General Higher Education,
Haryana, Panchkula

GUIDELINES FOR COLLEGES

ANNEXURE "I"

1) All colleges to ensure to check the following, one day before the commencement of the admission process.

- a. Courses offered by them along with number of seats
- b. Subject combinations (if required) with their seats and subject combination fee for B.A, B.A (Hons) and B.Sc streams
- c. Subject practical fee in respect of remaining streams

2) Common weightage* as decided in session 2019-20 and common fee structure as decided in session 2018-19 would be applicable for all colleges.

* Weightage (maximum 10 marks)

I. Recipients of National Talent Award from the NCERT (5 marks)

II. For B.Com. Ist Semester, Students who have passed 10+2 examinations with commerce (5 marks)

III. N.C.C Cadets who possess the 'B' Certificate

OR

Holders of Bharat Scouts & Guides Certificate awarded by the President of India (for admission to under graduate course only)

OR

Sports Certificate for the admission to UG courses.

(5 marks)

Guidelines for Sports Weightage

Sports Certificate for weightage will only be considered, if the candidate produces the State/National position holder certificate from the respective State Government/Sports Department. In case, any state does not issue the Gradation Certificate, the following criteria will be adopted:

- a) In case of International/National participation or State Position Holder, a certificate of authenticity will be required from the concerned National Federation/State Association.

- b) The game/event must be in the scheduled list of the Association of Indian University Sports Calendar.
- c) The tournament must be organised by a recognised Federation/Association duly affiliated with State Olympic Association/ Indian Olympic Association and Ministry of Youth Affairs & Sports.

No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra/CBSE National, Vidya Bharti Nationals/ Rural 70420/2020/JD 2 335 Tournaments/ Panchayat Tournaments/ Navodaya Nationals and participation in nonrecognised tournaments/ sports festivals.

IV. If 10+2 examination has been passed from a Rural Area of Haryana (5 marks)

- 3) Colleges to ensure that only online verifications shall be done for admissions to 1st Semester of undergraduate classes/ courses. The online verification of all the applicants seeking admission towards Government/Government-aided/SelfFinancing colleges will be done by the Government Colleges of respective districts on random basis. The teachers of Government Colleges shall ensure to complete the online verification within 48 hours of submission of registration form by the applicant. The Principal of the respective Government College will distribute the application forms among their staff.
- 4) Two merit lists will be generated followed by online open counselling.
- 5) For admission cancellation, a student will submit the cancellation request online and the college will ensure to cancel admission of applicants in College ERP. The claim for Fee Refund will only be acceptable if the application is submitted in time as per university norms. The fee will be refunded by the College as per university norms.
- 6) If any discrepancy is found in the submitted application due to any reason during the online verification process, the verifier (college) will mark the application as NOT VERIFIED and enter the reason or remarks. An SMS will be sent to the applicant with remarks to clear the objection within 48 hours of receiving the objection. No physical presence of the applicant will be required to revise/ update the application.

Handwritten signature

GUIDELINES FOR APPLICANTS

ANNEXURE "II"

1. Weightage*, wherever applicable, would be given after verification of the uploaded documents and the applicant shall be provided with a maximum weightage of 10 marks.

*Weightage (maximum 10 marks)

- Recipients of National Talent Award from the NCERT (5 marks)
- For B.Com. Ist Semester, Students who have passed 10+2 examinations with commerce (5 marks)
- N.C.C Cadets who possess the 'B' Certificate

OR

Holders of Bharat Scouts & Guides Certificate awarded by the President of India (for admission to under graduate course only)

OR

Sports Certificate for the admission to UG courses. (5 marks)

Guidelines for Sports Weightage

Sports Certificate for weightage will only be considered, if the candidate produces the State/National position holder certificate from the respective State Government/Sports Department. In case, any state does not issue the Gradation Certificate, the following criteria will be adopted:

- a) In case of International/National participation or State Position Holder, a certificate of authenticity will be required from the concerned National Federation/State Association.
- b) The game/event must be in the scheduled list of the Association of Indian University Sports Calendar.
- c) The tournament must be organised by a recognised Federation/Association duly affiliated with State Olympic Association/ Indian Olympic Association and Ministry of Youth Affairs & Sports.

No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra/CBSE National, Vidya Bharti Nationals/ Rural Tournaments/ Panchayat Tournaments/ Navodaya Nationals and participation in nonrecognised tournaments/ sports festivals.

- If 10+2 examination has been passed from a Rural Area of Haryana (5 marks)

2. List of Documents to be uploaded online by the applicant:

- Scanned copy of Passport size photograph
- Scanned copy of signature
- Matric (10th) Marksheet
- 10+2 Marksheet

Suma 2

- Migration Certificate (required in case of other than Haryana School Education Board)
 - Character Certificate
 - National Talent Award from the NCERT/NCC/NSS/Sports/Bharat Scouts & Guides Certificate for weightage, wherever applicable
 - Bonafide Resident of Haryana Certificate, if applicable
 - Income Certificate required for claiming benefits of EWS or SC / BC Scholarships, if applicable
 - Reserved Category Certificate, if applicable
 - Gap Year Undertaking, if applicable
3. Name of the applicant will appear in the Merit List after online verification of documents as per eligibility/merit.
 4. General category students can now opt for EWS (Economically Weaker Section) quota within the Haryana General Quota. However, they need to upload the required certificate for the same.
 5. After final selection, the admission charges shall be paid through online mode only. There is no provision of payment of admission charges physically at the College.
 6. All admissions done are provisional. College / University will cancel any such admission if the information provided by the students is found to be fictitious /bogus at any stage and the student concerned will be held solely responsible for this
 7. If any document of a student is rejected due to some reasons during the process of online verification, a system generated SMS will be sent to the applicant and applicant will be required to re-upload the correct document on the online admission portal by logging in his/her account within 48 hours of receiving that SMS. No physical presence of the applicant shall be required to revise the document.
 8. In case of CGPA, convert it into marks/percentage as per the norms of Board.
 9. A candidate can apply for multiple courses at a time. He/ she can choose up to five colleges and up to five courses in each college. The candidate can further select a minimum of one and up to as many combinations as he/she wants.
 10. The applicant whose admission is confirmed, will submit his original migration certificate if he/she is from any board other than Board of School Education Haryana, in the college within ten days of his/her admission so that, the same may be submitted by the college alongwith Registration Return to University

Shruti

DISTRIBUTION & RESERVATION OF SEATS**ANNEXURE "II"**

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned intake
b) State Quota	85% of the sanctioned intake
(b-1) Haryana Open General Category (HOGC)	50% of the State Quota i.e., 42.5 % of total intake
Economically Weaker Section	10% of Haryana Open General Category (HOGC) i.e., 4.25% of total intake
(b-2) Reserved Categories of Haryana	50% of the State Quota i.e., 42.5% of total intake
Scheduled Caste (SC)	20% of State Quota (17% of total intake) i) 50% of 20% to Scheduled Castes ii) 50% of 20% to Deprived Scheduled Castes (refer to Appendix-I)
Backward Classes of Haryana (A) (BCA)	16% of State Quota (13.6% of total intake)
Backward Classes of Haryana (B) (BCB)	11% of State Quota (9.35% of total intake)
Physically Handicapped (PH)	3% of State quota (2.55% of total intake).

Note: It is mandatory to maintain a Roster Register for distribution and reservation of seats.

In the event of quota reserved for Physically Handicapped remain unutilised due to non-availability for suitable category of Handicapped Candidates, it may be offered to the Ex- Servicemen and their wards (1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-servicemen/ Freedom Fighters and their dependants by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned year wise rotational system will be adopted. For example if Block-A of Backward Classes are given seats in academic year 2018, the next Block i.e., (B) Block of Category of Backward Classes will be given seats in the next academic year 2019 and so on. Further, a roster register for reservation of seats for ex-servicemen/freedom fighters shall be maintained and carry forward all fractions, till one seat is accumulated through different fractions over the years. As and when the total comes to one, a seat will be provided.

Fifty percent of the twenty percent seats reserved for Scheduled Castes for admission in any educational institution shall be set aside for candidates belonging to deprived Scheduled Castes as enumerated in the Appendix-I.

Where a seat is set aside for candidate from the deprived Scheduled Castes for admission in Government Educational Institution is not filled up in any academic year due to non-availability of candidate of the deprived Scheduled Castes possessing the requisite qualification, the same shall be made available to the candidate of Schedule Castes.

GUIDELINES FOR RESERVATION

1. The reservation of seats is as per the Reservation Policy of Haryana Govt. and is subject to change/amendment made by the State Govt. from time to time.
2. Candidates belonging to SC/ST are required to submit a certificate from the competent authority as per **Appendix-A**. The list of Deprived Scheduled Castes notified by the Haryana Government, is available at **Appendix-I**.
3. Candidates belonging to Backward Classes are required to submit a certificate from the competent authority as per **Appendix-B**. The list of Backward Classes in Haryana notified by the Haryana Government is available at **Appendix-F**. Circular no. 1170-SW (1)-95 dated 7.6.95 of the Haryana Govt. for excluding Socially Advanced Persons/Sections (Creamy Layer) from Backward Classes may be referred to at **Appendix-G**.
4. The children or grand children (Maternal & Paternal) of Freedom Fighters are required to submit a certificate from the competent authority as per **Appendix-C**.
5. Only those candidates who have permanent disability of not less than 40% (being otherwise fit for admission to the program) will be considered for admission as Physically Handicapped. They will submit a certificate from the competent authority as per **Appendix-E**.
6. Children or Wards of Military Personnel (including personnel of Para-Military Forces killed in Action or Permanently Disabled in Action and Boarded Out from the Services or Ex- Servicemen and their wards will be considered for reservation. They will submit a certificate as per **Appendix-D**. The following categories of personnel of Territorial Army are included in the definition of Ex-Servicemen in terms of the State Govt. letter No. 12/18/2006-GS-II dated 8-01- 2008:
 - i) Pension holders for continuous embodied service
 - ii) Persons with disability attributable to military service
 - iii) Gallantry Award Winners and

Handwritten signature

iv) Such recruits boarded out/released on medical grounds and granted medical/ disability pension.

7. A candidate who applies for a reserved category or for both reserved and general categories will be considered first in general category. In case, he is not selected in general category, he will be considered for reserved category.

The Scheduled Castes/Backward Classes candidates who get selected /admitted in Educational/Professional/Technical Institutions and Universities in open competition on the basis of their own merit, will not be counted against the quota reserved for scheduled caste/ backward classes, rather they will be treated as open competition candidates. However, such candidates shall fulfill condition of eligibility regarding age etc. as are meant for general category candidates (Memo No.13864-75 dated 24.8.2012 received from the Principal Secretary to Govt. of Haryana, Welfare of Scheduled Caste and Backward Classes Department, Chandigarh).

8. If a candidate belongs to more than one reserved category, he/she shall be required to give his/her preference at the time of filling up the admission form. Preference once given shall not be changed.

9. If any seat remains vacant in sub-categories of BC (A) and BC (B), the same will be filled up through the candidates belonging to General Category. For example, if any seat in BC (B) category remains vacant, the same will be filled up from BC (A) category and vice-versa.

10. If any seat remains vacant in sub-categories of SC, the same will be filled up through the candidates belonging to other sub category of SC. For example, if any seat in SC category remains vacant, the same will be filled up from Deprived SC category and vice-versa.

10. Benefit of reservation will be given to all the reserved categories upto 2nd Merit List. In case if reserved seats other than SC seats are vacant even after 2nd Merit List, then these vacant seats will be thrown open to Haryana General Category. In case, the seats in Haryana General Category remain vacant at the end the same will be thrown open to All India Open Category.

11. Proforma for Economically Weaker Section of income & asset certificate issued by Government of Haryana dated 13.03.2019 as per **Appendix-J**.

12. Proforma of affidavit by the parents of the Backward Class category candidates as per

Annexure 15

HARYANA GOVERNMENT

Certificate Sr.No...../Year...../Teh.....

Photo of
applicant To be
attested by the
Issuing
Authority

SCHEDULED CASTE-CERTIFICATE

This is to certify that Shri/Smt./Kumari.....
Son/Daughter of Sh. resident of Village/Town.....
Tehsil District, of the State/Union Territory ____ belongs to the
..... Caste/Tribe, which is recognized as a Scheduled Caste/Scheduled Tribe under
the Constitution (Scheduled Castes) Order 1950.

2. Shri/Smt./Kumari and/or his/her family ordinarily Reside(s)
in Village/Town of Tehsil.....
District, of the State/Union Territory

Dated:.....
Place:.....

Signature with seal of Issuing Authority
Full Name.....
Designation.....
Address with
Telephone No. with STD Code.....

Issuing Authority:

**Tehsildar-cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate**

Head of Department in case of Government employee.

[Handwritten signature]

HARYANA GOVERNMENT

Certificate Sr. No...../Year...../Teh.....

Photo of pplicant To be
attested by the Issuing
Authority

BACKWARD CLASS CERTIFICATE

Block `A` OR `B`

This is to certify that Shri/Smt./Kumari.....

Son/Daughter of Sh.....resident of Village/Town.....

Tehsil..... District the State/Union Territory..... belongs to the---
Caste.This caste is mentioned in the State list of

BC Block.....

2.Shri/Smt./Kumari and/or his/her family ordinarily Reside(s) in Village/Town-----
.....of Tehsil District....., of the State/Union
Territory

3.This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt.
letter No.1170-SW(1)-95 dated 07.06.1995, No.22/36/2000-3GS-III dated 9.8.2000 & No.213-SW(1)-2010
dated31.8.2010.

Dated:.....

Place:.....

Signature with seal of Issuing Authority

Full Name.....

Designation.....

Address with

Telephone No. with STD Code

Issuing Authority:

Tehsildar-cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate

Head of Department in case of Government employee.

(The applicant shall submit an affidavit that he/She falls/does not fall in creamy layer)



CERTIFICATE FOR CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS

No.....

Dated:.....

Certified that Shri Son/Daughter of Shri.....
 resident of Village | Police Station

Tehsil....., District..... was a bonafide Freedom Fighter.

Signature of Officer authorized by
 Chief Secretary, Haryana to
 issue such certificate (with
 office seal & stamp)

CERTIFICATE FOR DECEASED/DISABLED/DISCHARGED MILITARY PERSONNEL/ SERVING MILITARY PERSONNEL/EX-SERVICEMEN

Certified that Sh.....Father of.....(name of the Candidate) is
 serving military personnel/an ex-serviceman and he/his son/daughter is entitled for the benefit of reservation
 of seats for admission in program in MD University, Rohtak. His detailed particulars are as under:

1. Name.....
2. Father's Name.....
3. Address.....
4. Reasons of discharge/retirement.....
5. Whether deceased/disabled during military service.....
 if so, give details
6. Category.....
7. If serving, Rank and place of Posting.....

Place:.....

Date:..... (Seal of the above authority)

Signature of the Secretary Zila Sainik
 Board or
 Commanding Officer



**MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED PT.
B.D. SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK**

OR

OFFICE OF THE CHIEF MEDICAL OFFICER

No.....

Dated.....

Certified that Shri/Km./Smt Son/Daughter of Shri
..... resident of..... District-----appeared
before the undersigned for medical check up. On medical examination, he/she is found suffering from
.....and thus he/she is Physically Handicapped. His/Her
percentage of Handicap is%(in figure)-----in words).

Professor & Head,
Department of
Pt. B.D. Sharma Univ. of Health Sciences,
Rohtak

OR
Chief Medical Officer

.....
(Haryana)

(Signature of Applicant)

(Seal of the above authority)

Handwritten signature

LIST OF BACKWARD CLASSES IN HARYANA STATE

BLOCK, A'

- | | |
|--|--|
| 1. Aheria, Aheri, Heri, | 36. Khanjhera Naik, Thori or Turi, Hari |
| 2. Barra | 37. Kuchband |
| 3. Beta, Hensi or Hesi | 38. Labana |
| 4. Bagria | 39. Lakhera, Manihar, Kachera |
| 5. Barwar | 40. Lohar, Panchal-Brahmin |
| 6. Barai, Tamboli | 41. Madari |
| 7. Baragi, Bairagi, SwamiSadh | 42. Mochi |
| 8. Battera | 43. Mirasi |
| 9. Bharbhuja, Bharbhunja | 44. Nar |
| 10. Bhat, Bhatra, Darpi, Ramiya | 45. Noongar |
| 11. Bhuhalia Lohar | 46. Nalband |
| 12. Changar | 47. Pinja, Penja |
| 13. Chirimar | 48. Rehar, Rehara or Re |
| 14. Chang | 49. Raigar |
| 15. Chimba, Chhipi, Chimpa, Darzi, Rohilla | 50. Rai Sikhs |
| 16. Daiya | 51. Rechband |
| 17. Dhobis | 52. Shorgir, Shergir |
| 18. Dakaut | 53. Soi |
| 19. Dhimar, Mallah, Kashyap, Rajpoot, Kahar,
Jhiwar, Dhinwar, Khewat, Mehra, Nishad,
Bhisti, Sheikh-Abbasi | 54. Singhikant, Singiwala |
| | 55. Sunar, Zargar, Soni |
| | 56. Thathera, Tamera Sakka, |
| | 57. Teli |
| 20. Dhosali, Dosali | 58. Banjara, Banjara |
| 21. Faquir | 59. Weaver (Jullaha) |
| 22. Gwaria, Gauria or Gwar | 60. Badi/Baddon |
| 23. Ghirath | 61. Bhattu/Chattu |
| 24. Ghasi, Ghasiara or Ghosi | 62. Mina |
| 25. Gorkhas | 63. Rahbari |
| 26. Gawala, Gowala | 64. Charan |
| 27. Gadaria, Pal, Baghel | 65. Chaaraj (Mahabrahman) |
| 28. Garhi-Lohar | 66. Udasin |
| 29. Hajjam, Nai, Nais, Sain | 67. Ramgarhia |
| 30. Jhangra Brahman, Khati, Suthar,
Brahmin, Tarkhan, Barhai, Baddi. | 68. Rangrez, Lilgar, Nilgar, Lallari Dhiman- |
| | 69. Dawala, Soni- Dawala, Nyaaria |
| 31. Joginath, Jogi, Nath, Yogi | 70. Bhar, Rajbhar |
| 32. Kanjar or Kanchan | 71. Nat (Muslim) |
| 33. Kurmi | 72. Jangam |
| 34. Kumhars, Prajapati | |
| 35. Kamboj | |

BLOCK, B'

- | | |
|---------------------|---|
| 1. Ahir/Yadav | 4. Saini, Shakya, Kushwaha, Koeri, Maurya |
| 2. Gujjar | 5. Meo |
| 3. Lodh/Lodha/Lodhi | 6. Gosai/Gosain/Goswami |

Copy of letter No. 1170-SW (I)-95 dated 7.6.95 received from the Commissioner & Secretary to Government, Haryana, Welfare of Scheduled Castes and Backward Classes Department, Haryana, Chandigarh, addressed to all Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurugram Divisions, all Deputy Commissioners & Sub Divisional Officers in Haryana and Registrar, Punjab and Haryana High Court, Chandigarh.

Sub: Exclusion of socially advanced persons/sections (Creamy Layer) from Backward Classes.

Sir,

I am directed to invite your attention to the subject mentioned above and to state that following the Supreme Court judgment in the Indira Sawhney and others versus Union of India case, the Haryana Government vide notification dated 12.10.1993 had set up the Haryana Second Backward Classes Commission. The terms of reference of this Commission were to entertain, examine and recommend upon requests for inclusion and complaints of over-inclusion and under-inclusion in the list of Backward Classes. Vide notification dated 26-5-1994, the Commission was also assigned the function of specifying the basis, applying the relevant and requisite socio-economic criteria to exclude socially advanced persons/sections (Creamy Layer) from Backward Classes.

In its report submitted on 16.5.1995, the Haryana Second Backward Classes Commission had recommended the criteria for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes. After considering these recommendations, the Government has decided that the benefit of reservation shall not apply to persons/sections mentioned in Appendix H which is enclosed.

All the departments are requested to bring the above instructions to the notice of all the Heads of Departments and appointing authorities under their control for necessary compliance.

Description of Category

To whom rule of exclusion will apply

I. Constitutional Posts

Son(s) and daughter(s) of

a) President of India;

b) Vice President of India;

c) Judges of the Supreme Court and of the High Courts;

d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller and Auditor General of India;

e) Persons holding Constitutional positions of like nature.

II.

Son(s) and daughter(s) of

a) parents, both of whom are Class-I Officers;

b) parents, either of whom is a Class-I Officer;

c) parents, both of whom are Class-I Officers, but one of them dies or suffers permanent incapacitation.

d) parents, either of whom is a Class-I Officer and such parent dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years.

e) parents, both of whom are Class-I Officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years

A.

Provided that the rule of exclusion shall not apply in the following cases:

- a) Sons and daughters of parents either of whom or both of whom are Class-I Officers and such parent(s) dies/die or suffer permanent incapacitation.
- b) A lady belonging to OBC category has got married to a Class-I Officer and may herself like to apply for a job.

B.

Son(s) and daughter(s) of

- a) parents both of whom are Class-II Officers.
- b) parents of whom only the husband is a Class-I Officer and he gets into Class-I at the age of 40 or earlier.
- c) parents, both of whom are Class- II officers and one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before such death or permanent incapacitation;
- d) parents of whom the husband is a Class- I Officer (direct recruit or pre-forty promoted) and the wife is a Class-II officer and the wife dies or suffers permanent incapacitation; and
- e) parents, of whom the wife is a Class I officer (Direct Recruit or pre-forty promoted) and the husband is a Class-II officer & the husband dies or suffers permanent incapacitation.

Provided that the rule of exclusion shall not apply in the following cases:

Sons and daughters of

- a) parents, both of whom are Class II officers and one of them dies or suffers permanent in capacitating.
- b) parents, both of whom are Class-II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before their death or permanent incapacitation.

C.

The criteria enumerated in A & B above in this Category will apply *mutatis mutandi* to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in Category V below will apply to the officers in these Institutions.

III

Sons(s) and daughter(s) of parents either or both of whom is or are in the rank of Colonel and above in the army and to equivalent posts in the Navy and the Air Force and the Para Military Forces:

Provided that -

- i) If the wife of an Armed Forces Officer is herself in the



- Armed Forces (i.e., the category under consideration), the rule of exclusion will apply only when she herself has reached the rank of Colonel;
- ii) the service ranks below Colonel of husband and wife shall not be clubbed together;
 - iii) If the wife of an officer in the Armed Forces is in Civil employment, this will not be taken into account for applying the rule of exclusion unless she falls in the service category under item No. II in which case the criteria and conditions enumerated therein will apply to her independently.
- IV Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than land permissible under the Ceiling Act of Haryana State.
- V Income/Wealth Tax Son(s) and daughter(s) of:
- a) Persons having gross annual income of Rs. 6.00 lakhs or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years. (Range of income has been revised from Rs. 4.50 lakhs to Rs. 6.00 lakhs vide Chief Secretary letter No. 22/22/2004-3GS-III dated 06.01.2014/14.06.2016).
 - b) Persons in Categories I, II, III & IV who are not disentitled to the benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.

Explanation:

- i) Income from salaries or agricultural land shall not be clubbed;
- ii) The income criteria in terms of rupee will be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.
- iii) Where the husband is in some profession and the wife is in a Class II or lower grade employment, the income/wealth test will apply only on the basis of the husband's income.
- iv) If the wife is in any profession and the husband is in employment in a Class II or lower rank post, then the income/wealth criterion will apply only on the basis of the wife's income and the husband's income will not be clubbed with it.

Explanation: Wherever the expression, 'permanent incapacitation' occurs in this schedule it shall mean incapacitation which results in putting an Officer out of service.

Sharma

LIST OF DEPRIVED SCHEDULED CASTES

1. Ad Dharmi
2. Balmiki
3. Bangali
4. Barar, Burar, Berar
5. Batwal, Barwala
6. Bauria, Bawaria
7. Bazigar
8. Bhanjra
9. Chanal
10. Dagi
11. Darain
12. Deha, Dhaya, Dhea
13. Dhanak
14. Dhogri, Dhangri, Siggri
15. Dumna, Mahasha, Doom
16. Gagra
17. Gandhila, Gandil, Gondola
18. Kabirpanthi, Julaha
19. Khatik
20. Kori, Koli
21. Marija, Marecha
22. Mazhabi, Mazhabi Sikh
23. Megh, Meghwal
24. Nat, Badi
25. Od
26. Pasi
27. Perna
28. Pherera
29. Sanhai
30. Sanhal
31. Sansi, Bhedkut, Manesh
32. Sansoi
33. Sapela, Sapera
34. Sarera
35. Sikligar, Bariya
36. Sirkiband

Handwritten signature

Government of Haryana
(Name & Address of the authority issuing the certificate)
(ECONOMICALLY WEAKER SECTION)

EWS INCOME AND ASSET CERTIFICATE

Certificate No.....

Date:.....

VALID FOR THE YEAR

This is to certify that Shri/Smt./Kumari.....Son/Daughter/Wife of
is permanent resident of....., Village/Street
 Post Office District Pin Code
 whose photograph is affixed below and attested below belongs to Economically Weaker Sections,
 since the gross annual income* of his/her family** is below Rs. 6 lakh (Rupees Six Lakh only) for
 the financial year

It is further certified that His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 100sq. ft. And above;
- III. Residential plot of 100sq. yards and above in notified municipalities;
- IV. Residential plot of 200sq. yards and above in areas other than the notified municipalities.
- V. Total immovable assets owned are valued at Rs. One Crore or more.

2. Shri/Smt./Kumari belongs to the
 caste, which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward
 Classes (Block-B).

Signature with seal of Office

Name.....

Designation.....

Recent
Passport size
attested
photograph of
the applicant

*Note1: Income means income from all sources i.e., salary, agriculture, business, profession etc.

**Note2: The term Family for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

***Note3: The property held by a Family in different location different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

[Handwritten Signature]

AFFIDAVIT**(BY THE PARENTS OF THE BACKWARD CLASS CATEGORY CANDIDATE)**

____ Father/Mother of _____ Resident of
 _____ Tehsil _____ District
 _____ Seeking admission to _____

programs in Haryana do here by Solemnly affirm and declare that I belong to

_____ Caste, which is included in the list of Backward Classes Block 'A' / 'B' approved by the Haryana Govt. I further declare and affirm that I and my wife / husband are not covered under the criteria fixed by Haryana Govt. vice letter No. 1170/SW (1)-95 dated 7-6-95 & No. 22/22/2.4- 3 GS III dated 06.01.2014 for excluding socially advanced persons / sections (Creamy Layer) from Backward Classes.

I further undertake that in case the information contained in the above para is found false at any stage, the Competent Authority will be entitled to cancel the admission.

Dated: _____

DEPONENT

Place: _____

VERIFICATION

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing been concealed therein.

Dated: _____ Place: _____

